

Minutes of the 2nd Business Meeting, Cape Milner Hotel, Cape Town, South Africa, 17th March 2003

1. Introduction

Present: Hartmut Walravens (Chair: Staatsbibliothek zu Berlin); Edmund King (Secretary: British Library, Newspapers); Majlis Bremer-Laamanen (Helsinki University Library); Sandra Burrows (National Library of Canada); Else Delaunay (Bibliothèque nationale de France); Beti Jones (National Library of Wales); Lars Olssen (Royal Library of Sweden); Isabelle Rollet (Bibliothèque nationale de France)

2.1 Apologies of Absence

Hans Bohrmann (Institut für Zeitungsforschung, Germany); Sharon Clark (University of Illinois, USA); John Dorr (Centre for REsearch Libraries, USA); Geoffrey Hamilton; Erling Hanssen (State University Library, Denmark) Bob Harriman (OCLC); Henry Snyder (University of Riverside, California, USA); Mark Sweeney (Library of Congress, USA); Wilbert Ubbens (Staats-und Universitätsbibliothek, Bremen); Bunmi Alegbeleye (University of Ibadan, Nigeria)

2.2 Observers from South Africa

Peter Lor (National Librarian, National Library of SA); Douwe Drijfhout (National Library of SA); Coleen Goldsworthy (Digital Imaging SA); Pat Liebetrau (Digital Imaging SA); Johan Loubster (National Library of Namibia); Andrew Malotle (National Library of SA); Mathsepo Mohlaoli (Bloemfontein Public Library); Alexio Motsi (National Archives of SA); Denise Nicholson (University of the Witwatersrand, Library); Dale Peters (Digital Imaging SA); D Maake (National Archives SA)

3. Approval of Agenda

This was agreed.

4. Minutes of Previous Meeting/Matters Arising

- 4.1 The minutes of the 1st Business Meeting of the Newspapers Sections, Glasgow, 17 August 2002, were approved.
- 4.2 IFLA General Conference, Glasgow, 2002. The newspapers Open Session was attended by more than 55 delegates. The papers were mounted on IFLANET before the Conference, gaining useful publicity for the Section.
- 4.3 Newspapers Section Strategic Plan, 2003-2004 (NS 2003/1)
- 4.3.1 (Action 1.1) Add IFLANET url to the Survey of Newspaper Collections. **Action: Edmund King**

- 4.3.2 Add to Mission statement: "all newspapers, electronic and printed in libraries and archives ..." **Action: Edmund King**
- 4.3.3 (Action 2.1) Add: "Consider revision to the Guidelines ..." **Action: Edmund King**
- 4.3.4 (Action 2.2) Prepare German translation to the "Supplement". **Action: Hartmut Walravens.**
- 4.3.5 Peter Lor stated that he had sent comments to IFLA HQ on the IFLA "Green Light" document, one of which was the risk of specialist activities taking place outside IFLA, if amalgamation of IFLA sections was pursued. Sandra Burrows supported the importance of having an international forum on newspapers, such as the IFLA Newspapers Section, as there was no newspaper section within the North American Library Association.

5. IFLA Conference Programmes

- 5.1 *Hands on the Digital Chain* (NS 2003/2)
- 5.1.1 Majlis Bremer-Laamanen distributed brochures for this Workshop and introduced the themes of it:
- the setting of standards of operation
 - Workshop for the Managers of digital projects
 - the securing of digitisation implementation experience
 - an impartial overview of digital methods and experience within a national library and collaborative context
- 5.1.2 Dale Peters stated that a workshop on digitisation is to take place in Botswana in February 2004. She would forward details to Edmund King. **Action: Dale Peters**
- 5.1.3 Mathsepo Mohaoli wanted information on the retention of original hardcopy newspapers after they had been filmed or digitised. Edmund King to provide a document prepared for UK NEWSPLAN on this matter. **Action: Edmund King**
- 5.2 IFLA Berlin Open Session, 5 August 2003.
- 5.2.1 Three speakers are sought; two are booked: Prof. Oppenheim and Denise Nicholson; the third speaker is being sought via EBLIDA.
- 5.3 Post IFLA Berlin Satellite Meeting, 9-11 August 2003 (NS 2003/3). Hartmut Walravens commented that the focus of the meeting will be on the political, cultural, and social changes to access the newspapers in Central and Eastern Europe. Speakers would be focusing their work within the four main Themes. Planning was in hand to secure speakers. Three out of the four keynote speakers had been booked. **Action: all members to propose speaker names as soon as possible.** Participants of the 2000 Paris Conference to be circulated with details of the 2003 Seminar. **Action: Edmund King**
- 5.4 IFLA Buenos Aires, 2004: Newspapers of Latin America. **Actions: 1. Hartmut Walravens to contact the Argentinian Library Association about possible speakers. 2. Edmund King to contact Mme Zaher. 3. Edmund King to contact Henry Snyder for contact names 4. Beti Jones to ask her contacts in Patagonia for a possible speaker**

6. Projects

- 6.1 *Microfilming for Digitisation and Optical Character Recognition*. (NS 2003/4)
- 6.1.1 Majlis Bremer-Laamanen believed this *Supplement...* to the Newspaper Section Microfilming Guidelines was timely. A number of projects propose to scan from microfilm: for example, the Austrian National Library wished to scan some seventeenth Century newspapers. Hartmut Walravens mentioned that Hawaii University has initiated a project to scan all Hawaiian language newspapers.
- 6.1.2 This supplement can be used in conjunction with the *RLG Guidelines for Microfilming to support Digitization*.
- 6.1.3 The need to update local facilities for microfilming in many countries would continue, particularly as the rate of digitization is likely to increase.
- 6.1.4 The details of this supplement would be sent to RLG. **Action: Sandra Burrows**
- 6.1.5 Peter Lor wished to see greater information flow between northern and southern hemisphere countries about digitization projects. He wished to see greater publicity and prominence given to African digitisation projects. There needed to be greater knowledge of, for example, the digitisation of newspapers originally published in Africa via projects carried out by other countries, who had acquired microfilm of African newspapers. He is preparing a paper for IFLA Africa Section, to be presented in IFLA, Berlin, 2003.
- 6.1.6 French, Spanish, Chinese translations have been prepared, and will be placed on the IFLANET. **Action: Edmund King**
- 6.2 *Topography of newspaper collections in Germany*. The final report would be presented as soon as possible. **Action: Hartmut Walravens**
- 6.3 *IFLA Guidelines on Cataloguing Newspapers*. Possible revision. During discussion, it was agreed to explore links between this activity and the development of a *Newspaper Management Handbook*. A modular approach to the "Handbook" would be a way forward. **Action: Edmund King to discuss the Handbook... with Geoffrey Hamilton, and to continue efforts to secure a student to work on the Handbook... within a library school in the UK.**
- 6.4 *Electronic newspapers*. Current national practice See separate paper NS 2003/8 attached to these minutes.
- 6.5 *Free newspapers*. Discussion deferred on this item,
- 6.6 *Newspaper Management Handbook*
See item 6.3 above.
- 6.7 *Handlist of World Newspapers*
To be progressed. **Action: Edmund King**
7. **ICON (International Coalition on Newspapers)** (NS 2003/5) members noted the report and the developments of both the filming programme and of the Database of International Newspapers. The Secretary was asked to convey the Section's thanks to John Dorr for all his work to extend access to and the presentation of international newspapers. **Action: Edmund King**

8. Financial Report

This was tabled by Edmund King at the meeting. Monies in bank at 1.3.2003 were 777.58 Euro. IFLA HQ has allocated 325 Euro for Administration Funds for 2003; and also 1360 Euro for the Finland Workshop in June 2003. Total: Euro 2462.58. The account was approved by the meeting.

9. Newspaper Section Newsletter

9.1 Beti Jones reported that there was plenty of content to publish newsletter no.11. It was agreed to produce this by IFLA Berlin in August 2003. Copy would be sent to Hartmut Walravens by the end of April for printing. **Action: Beti Jones**

9.2 Members thanked Beti Jones for producing the Section's Newsletter for the last ten years. Issue no.12 of the Newsletter will be edited by Sandra Burrows.

10. 3rd newspapers Section Business Meeting, Berlin, 2 August 2002.

This date was confirmed. The time and location will be confirmed by Edmund King.

11. Any other business

11.1 Newspaper Preservation and Access. Item deferred.

11.2 *RLG Guidelines for Microfilming to Support Digitization* (NS2003/6)

11.2.1 Members noted these *Guidelines*... Majlis Bremer-Laamanen said it was useful to have guidelines, as they drew attention to the need for proper preparation and effort to be carried out to microfilm newspapers. It will also be important to explore output to microfilm from newspapers held in digital format.

11.2.2 Edmund King commented that, where microfilm of newspapers had already been carried out, organisations will need to look closely at the *Guidelines*... in relation to what they had done, to see how far the Target Application Chart (p.8) could be complied with.

11.3 **Paris Conference, August 2000.** The proceedings of this conference have now been published as an IFLA/ Saur Publication. Members to be circulated with details. **Action: Edmund King** [Note; see: <http://www.ifla.org/V/saur.htm>]

11.4 **Past IFLA Conference papers on newspapers.** These are being collected, with a view to their publication as a book. A preliminary title is: "The world of Newspapers in International Librarianship". List of Past IFLA papers to be sent to Edmund King. **Action: Beti Jones and Sandra Burrows**

11.5 **Newspaper Internet Resources.** List of these to be updated for mounting on the IFLANET. **Action: Sandra Burrows to send the list to Edmund King**

11.6 Section Membership. Edmund King had received a first list from IFLA HQ of 2003 members; an updated list was expected soon. Further checks on 2002 members would take place in the summer of 2003. A list of corresponding members would also be compiled. **Action: Edmund King.** A distribution list for information would also be put together. **Action: Sandra Burrows**

11.7 **JICPA Survey** on the presentation of newspapers and periodicals in Africa.

- 11.7.1 Else Delaunay tabled the full results of this survey, undertaken in 2001-2002. A shorter survey form would be prepared for sending to libraries in Africa, for newspapers only. **Action: Else Delaunay and Edmund King, by the end of April.**
- 11.7.2 Work needed to proceed on listing microfilms of African newspapers.
- 11.7.3 The survey form, together with a covering letter, would be sent to the CDNL Secretariat by mid-May. **Action: Edmund King**
- 11.7.4 Dale Peters raised a number of questions: where master microfilm is stored; equipment to read microfilm; how many libraries in Africa would be sent the survey form. These would be progressed by correspondence.

The meeting closed at 5.00pm.

ELECTRONIC NEWSPAPERS Reports by countries

NS 2003/8

1. **Finland:** legal deposit of electronic publications was now in place, with copies being made by Helsinki University Library.
2. **Sweden:** harvesting of the world wide web had been taking place since 1996, of Swedish home pages, including newspapers. No access to this data was yet possible. The harvesting was done twice a year. Limited arrangements were being put in place to collect the data in electronic daily newspapers. A legal deposit law for electronic publications is being planned; although copyright issues remained regarding database information on individuals.
3. **Wales:** no archiving of Welsh language publications was yet taking place; however, a new digital team at the National Library of Wales will look at the situation in the near future.
4. **UK:** a bill was currently before the UK parliament to provide legal deposit of electronic publications. The British Library had so far sought voluntary agreements with publishers for the deposit of electronic publications.
5. **Canada:** there is no legal deposit as yet of electronic Canadian newspapers; there is voluntary legal deposit arranged for the electronic publications of Federal Government Agencies, and a similar voluntary arrangement is planned for newspapers. A consultant's report is expected on the legal deposit of electronic newspapers, and digital storage issues will be looked into.
6. **France:** current legal deposit law includes CD-ROMs, but not online. A trial is being considered for the harvesting of French websites. The French Parliament has not yet approved any new legal deposit legislation which includes electronic publications.
7. **Germany:** no federal legal deposit of Newspapers, as legal deposit remained with each region, not the national library.
8. **Namibia:** Johan Lonbster reported that there are a small number of electronic newspapers, and a legal deposit act states that electronic information can be collected by the national library. However, the means to systematically collect digital information had yet to be put in place.
9. **South Africa:** Douwe Drijfhout to provide a report.