



IFLA - Information Technology Section

Meetings in Berlin 2003

Minutes

Standing Committee Meeting - Saturday, 2nd August 2003

Presiding Officers: Mats G. Lindquist Chair; Catherine Lupovici, Secretary

Standing Committee members present: Sabine Barral, Claude Bonelly, Mercedes Chacon Fuertes, Nazha Hachad, Maria Inês Durao de Carvalho Cordeiro, Gill Hamilton, Hilde Hoegas, Sally Mc Callum, Per Mogens Petersen, Diann Rusch-Feja, J.L. de Vries, Mirna Willer, Lawrence Woods

Standing Committee members excused: Reinhard Altenhöner, Mary E. Jackson, Wei Liu

Outgoing Standing Committee members: Christina Flemming, Roar Storleer

Guests : 14 persons from Egypt, Finland, France, German, India, Iran, Syria, United States

Papers distributed:

SC Agenda

Standing Committee Activities during this Conference

List of the SC members

Minutes of Glasgow SC meetings

IFLA IT Section Strategic Plan 2002-2003

1. Welcome and introduction.

Mats Lindquist opened the meeting. A brief round of introductions was conducted where the members of the Standing Committee presented themselves.

9 new members of the Standing Committee were elected or re-elected. The 7 new members were welcomed

2. Minutes from the SC meeting in Glasgow.

The minutes were approved.

3. Financial report.

Catherine Lupovici gave an overview of the SC's finances. The section received no fund from the HQ. The administrative expenditures will be for this conference

- 100 EUR invoiced by IFLA HQ for the Satellite meeting "Information Technology and DCMI", taking place at the Göttingen State and University Library
- 150 EUR for the Joint workshop with the University Libraries section on "The Scholar's Portal : an International Perspective", which is half of cost shared the University libraries section

4. Reports from the Governing Board.

The recent developments in Argentina had raised some concerns about having the IFLA conference in Buenos Aires, but the conference will be held there, as planned, in 2004.

5. Reports from the Coordinating Board.

- A memo from HQ with guidelines for conference procedures (mostly reminders) was distributed.
- Next year there will be no more open sessions and workshops but only one program for each section.
- It was not yet decided if there will be the two SCI and SCII meetings at the same time as usual

6. Election of officers for the IT section 2003-2005

14 electing members of the Standing Committee were attending the meeting (quorum 7)

- Chair: Mats Lindquist was not renewing. One nomination has been received Maria Inês Cordeiro, which was unanimously accepted. She will also be Treasury of the section;
- Secretary: Catherine Lupovici was not renewing. One nomination has been received, Lawrence Woods, which was unanimously accepted;
- Information officer: Gill Hamilton was renewing and no other nomination was received. Her nomination was unanimously accepted.

7. ITS program and activities at this years' conference.

A review of the meetings held by the section was made. Unfortunately the two workshops (161 and 165) were fixed at the same time in the final program.

113. Open session Information technology

Wireless Technologies for Library Services – RFID in Use

161. Workshop, University Libraries and other General Research Libraries with Information Technology

The Scholar's Portal: an international perspective

165. Workshop, Information Technology and Preservation and Conservation

Digitisation Preservation: current research, standards and best practices

Satellite meeting: Information Technology and DCMI, 11-13 August, Goettingen, University and SUB Goettingen.

Converging, complementary or other forms of describing Internet/Digital Objects: DCMI, IFLA and other communities' (museums, archives, industries, governments) standards and guidelines.

Discussion group.

Possible discussion groups were brought up in the SCII 2002 meeting in Glasgow as a continuation of the former successful Metadata discussion group but were not formally introduced to the Professional Committee at this time. So the IT section has no current discussion group. The creation of a new XML discussion group was discussed in the light of the other current activities and progress made in the area of metadata and XML in different countries. It was decided to consider this matter in the IT Program for the next conferences and not necessarily to create a new discussion group.

7 bis. Social responsibilities Discussion group – Recommendations

Alfred Kagan did a brief presentation of the 13 Recommendations of the Social responsibilities Discussion group, focussing on R5, R7, R8, R9, R10, R11 to consider how to implement them in the strategic planning of the section.

8. Proposals for ITS projects.

There is no new proposal for project in the section and the SC members were asked to prepare proposals for the SCII meeting.

9. Review of the Action Plan.

Mats Lindquist introduced the guidelines for the format of the Strategic plan and proposed the following policy to the section:

- Ensure to conform at the same time to the professional priorities of IFLA, to the Social responsibility discussion group recommendations and to our own objectives
- Define each year an Action plan for the coming year covering the next ITS conference program, possible joint programs with other sections, external activities (i.e. Contribution to the Crimea conference)
- Such a short term action plan will allow to work in parallel with the review of IFLA and sections and section's self assessment actions;
- Build a realizable action plan rather than the ideal thinking

The proposed methodology as last time is to agree during the SC meetings on the important actions then wording a draft by a designated working group.

A first exchange was made to prepare the SCII meeting by reviewing the current strategic plan.

- Mission statement decision to cancel the Training and education point that is more appropriate in Education and Training Section
- Priorities: take the last three ones away and change the order to go from the general points to the technical ones (standards)
- Action plan: the first point on wireless technologies has been achieved by the 2003 program; focus more on points 4 and 5 (authorisation and authentication, IT security) next year; cancel the point 2 and introduce the cross sector activity in point 4.
- A project on a checklist of third generation library systems was proposed

Standing Committee Meeting - Friday, 8 August 2003

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Standing Committee members present: Sabine Barral, Claude Bonelly, Mercedes Chacon Fuertes, Nazha Hachad, Maria Inês Durao de Carvalho Cordeiro, Gill Hamilton, Hilde Hoegas, Mary E. Jackson, Sally Mc Callum, Per Mogens Petersen, Diann Rusch-Feja, J.L. de Vries, Mirna Willer, Lawrence Woods

Standing Committee members excused: Reinhard Altenhöner, Wei Liu

Outgoing Standing Committee members: Christina Flemming, Roar Storleer
Guests: about 10 persons from different countries

10. Highlights and experiences from the Berlin Conference.

- **Open session.** The session was very successful with 200 attendees and good feedback.
- **Workshop Digital preservation.** The workshop had about 80 attendees and received good comments.
- **Workshop Scholar's portal.** The workshop had about 90 attendees, and had good comments. A developing country speaker was missing.

11. Buenos Aires (2004) conference – plans.

ITS program will be focussed on authentication and e-resources management. Assessment of web sites and usability could be a joint program with the Libraries Serving Disadvantaged Persons Section if they wish a technical contribution. The University Libraries Section is also contacted for a possible share program. The program will include a Spanish or Portuguese speaker. The section will put efforts in translation of papers.

12. Oslo (2005) conference – plans

The section could participate to a possible pre-conference in Finland organized by The Bibliographic control division on FRBR with a technical contribution. The proposition must be introduced in March 2004. Sally Mc Callum is the contact person in the IT section with the Bibliographic control division.

The possible focus for Oslo are

- Meta searching
- Portals revisited

The section will also consider to join ILL and University libraries for joint programs.

13. Establishing working groups

The following working groups were appointed:

- Revision of the Strategic Plan and Action Plan: Maria Inês Cordeiro, Larry Woods, Mary Jackson, Nazha Hachad, J.L. d Vries
- Conference program in Buenos Aires : Maria Inês Cordeiro, Larry Woods, Gill Hamilton, Sally Mc Callum, Diann Rusch-Feja

Gill Hamilton reported about the Information coordinators meeting.

A new section has been created on the IFLA web site: Officers corner. From there we can download what documents we need. It will also be possible to create a Committee mailing list that will be a forum for members to exchange ideas and experience. It will also allow communicating Section events and updates.

A conference information will be created needing input from the members.

Doing the translation in Spanish of the Newsletter will be considered before Buenos Aires as well as parts of the section Web site.

A brochure is no more requested.

14. Other SIT activities

A **project** for a checklist of portals functionalities, linking, digital tools will be proposed with no subsidiaries .

Catherine Lupovici
Secretary, IT section

➤ **Information Technology Section:** <http://www.ifla.org/VII/s21/index.htm>