



## **IFLA Reference and Information Services Section**

<http://www.ifla.org/VII/s36/index.htm>

### MINUTES

#### **1<sup>st</sup> Standing Committee Meeting**

Seoul, South Korea

Saturday 19 August **2006**

8.30-11.20

Submitted by Marty Kesselman

Members present: Jieyin Feng, Isabel Stirling, Amanda Duffy, Bodil Wohnert, Petra van den Born, Francis Kirkwood, Marty Kesselman, Annsophie Oscarsson, Beth Fisher

Introductions

Approval of Paris Minutes: Approved with one correction; change NESCO to UNESCO.

Changes to the Agenda

- Add papers from open session
- IFLA Strategic Plan will be published in the IFLA Express and discussed at SC2
- Evaluation of Sections – Reviewed document, further discussion possible via email.

Chair's Report and Discussion (Annsophie)

- Communication between meetings: Beth suggested we use Skype (phone over Internet service) to communicate amongst section members between conferences.
- The Information Coordinator is currently responsible for keeping the website up to date, the newsletter, and all publications of the section. These duties and their distribution will be discussed at Midwinter. The Annual Report and Newsletter will be Midwinter meeting topics.
- Section listserves are not up to date. Beth will talk to Josche regarding updating the listserves and keeping only the listserv of section members to discuss section business.
- Annsophie will be at the IFLA Booth at our allotted time. Others are welcome to join her.
- Members were reminded about the professional resolution form.

## Publications

- Beth will try to format the newsletter into PDF and add to the website.
- Bookmark – section members liked the bookmark, and it was decided to translate the bookmark into all IFLA official languages.

## RISS Strategic Plan

Discussion focused on the importance of the Toolkit

## Secretary/Treasurer's Report (Marty)

Of our administrative funds of 325 Euros, 214 Euros have been expended (183 Euros for bookmark printing/postage and 31 Euros for small gifts for speakers). Balance is 111 Euros. (Update: the budget report noted 110 Euros to be paid by the end of the year and will be used by Cathy for the newsletter, leaving 1 Euro, 324 Euros are requested for 2007).

## Report from CB (Marty & Annsofie)

- There were some issues related to calls for papers. The upshot is that a call for papers might not always be warranted. Use it if you can, but it is also okay to solicit particular speakers for more focused presentations.
- In December, CB will be working on a code of ethics for IFLA section and committee members.
- Project request form will be slightly revised to focus on outcomes.
- Chinese and Arabic have been added as official IFLA languages.
- IFLA is beginning an advocacy program. There is a grant application for a 3 year commitment for an IFLA Advocacy Office.
- FAIFE is to move to the Hague and an office is needed for CLM. There are two new regional offices being created; one for the Arabic Speaking World and one for Russia.
- IFLA is always looking for new publications. There is a proposal for a complete revamp of IFLANET.
- Administrative funds are based on the size of paid institutional members of a section with a base of 325 euros. With 80 members, it increases to 610 Euros and with 150 or more members, it increases to 815 Euros.

## Satellite Meeting (Isabel/Petra/Bodil/Beth)

The logistics of the satellite meeting were confusing as there were too many people coordinating the event. However, the satellite meeting was very well received. Isabel thanked Bodil, Beth and Petra for their participation and assistance.

## Open Session: *Marketing Reference Services in Today's Library*

Gita Larsen from the Royal Danish Library School will again moderate the program. We have 4 speakers.

Midwinter Meeting: Both Marty and Concha will send out brief information on venues, time, visits, etc., and section members will vote by email (Midwinter Meeting will be held at Rutgers University from March 7-9 and include the reference symposium at Columbia University on March 9).

Some sections/interest groups/programs to look at for possible future collaboration: Library Education in Developing Countries, FAIFE program, Quality Issues in Libraries

## **2<sup>nd</sup> Standing Committee Meeting**

### **IFLA Reference and Information Services Section**

Seoul, South Korea

Friday 25 August 2006

14.00-16.50

Submitted by Marty Kesselman

Members present: Marty Kesselman, Annsofie Oscarsson, Amanda Duffy, Bodil Wohnert, Beth Fisher, Francic Kirkwood, Petra van den Born

3 observers: Janice McFarlane (National Library of Scotland), Raymond Wright (Family History Library, Salt Lake City, Utah), Terry Weech (University of Illinois and Chair of the Education and Training Section).

#### Open Session (Bodil, Amanda)

There were over 200 attendees. Good response from the audience and an excellent moderator. Next time we need to repeat the questions asked by audience members. We decided to recommend the paper by Li Yanru for the IFLA Journal.

#### IFLA Booth (Annsofie)

No requests concerning our section were made. Those who came to the booth were interested in finding information on Durban.

#### Poster Sessions

We will suggest at the CB meeting that poster sessions would be better in the registration area rather than within the exhibits area, which is too crowded.

#### Information Coordinator Session

It will be possible for sections to each have a blog and there are plans to totally revamp IFLANET. It is important to always use the IFLA logo in publications and on our home page. When we have a translation done we should include the translator's name

#### Newsletter

Beth said she would try to take the information that Sarah gathered and create a PDF for the newsletter. For the conference, Marty developed a short 2 sided mini-newsletter ("shortie"). This included a piece by Myoung Chung Wilson at Rutgers University on How Do You Say "Reference" in Korea.

#### Discussion Groups

There was a brief discussion on some of the discussion groups attended, notably the one on Quality Issues in Reference Services and one on LIS Education in Developing

Countries. There is a new discussion group on Access to Information Networks for Africa.

#### Durban Open Session Discussion

The theme that emerged was on Education for Reference Librarians, including skills and competencies for reference, IT competency, value of the reference interview, and case studies. We also discussed the possibility of having Table topics on some of these issues. Bodil and Amanda will again coordinate the open session.

#### Quebec

We had a brief discussion with some of the visitors and their proposal for a co-sponsored open session on genealogy. The Education and Training Section is interested in cosponsoring this program.

#### Projects

We talked a little about next steps for the Toolkit, reiterating our discussions from Paris. Frank noted that there is a possibility of funding by SIDA and that we should make a proposal involving FAIFE and ALP. Marty and Sarah need to follow-up with Frank. Frank also suggested a project proposal for a session on reference and information services sponsored by our section for the 2008 Crimea Conference. We will talk more on this at our Midwinter Meeting in New Jersey.

Also, as announced in the closure session Arabic will be an official IFLA language from 2007 onwards. Petra offered to get the IFLA Digital Reference Guidelines translated into Arabic. [This has been done and these are now up on the website.]

#### IFLA Strategic Plan

Evaluation of the sections is continuing. Additional comments on the paper from the professional committee are due by September 30. It was strongly suggested that the review process should start at the top, looking at the divisions rather than bottom up.

#### CB 2 (after our meeting)

A major complaint of the conference was the lack of a printed participants list. Additional discussion on the evaluation of sections and it was brought up here too that divisions should be evaluated first and that there should be a focus on quality rather than quantity (e.g. number of paid members, number of section members that attend conferences).