

**IFLA Section on Library Services to Multicultural Populations**  
**Work Schedule March 2007 - August 2007**  
Please respond to Susy when a job is done



	Theme	Officer in Charge	Deadline
1	Revise list of committee members/information from HQ	Susy	As soon as possible
2	Memberlist update	Susy	As soon as possible
3	Manifesto (to be approved by UNESCO)	Kirsten	As soon as possible
4	Revision of "Definition..."	Kirsten, Mijin, Clara	After Manifesto
5	Revision of leaflet	Susy and ?	Durban
6	Translations:		
	Ten reasons.... Arabic, Chinese, Russian,	Galina and ?	As soon as possible
	Definition...	All Members	After revision
	Leaflet	All Members	After revision
7	Revise "Tips ...." with experiences from Ann-Katrin & Lourina	Susy and ?	As soon as possible
8	Look into the possibilities for reprinting the t-shirts	Ann-Katrin, Susy	
9	Strategic Plan, new draft	Susy, Kirsten, Christine	Durban
	Best practice	Clara	Done
	Revise mission	Benedikte, Clara, Christine, Kirsten	
10	Revision of Guidelines: Comments to Robert	All Members	April 15.
	Follow up revision of Guidelines	Robert	End of May
	Comments to Robert	All with interest	July 15.
11	Establish and host a new list server/Ask in Durban	Clara	Durban
	Contact Edgardo about a blogger/Ask in Durban	Clara	Durban
12	Programme for pre-conf. in Pretoria	Ann-Katrin, Benedikte, Jane, Kirsten, Susy	End of April
13	Durban: 2 hours session with "Children's Section"	Susy, Kirsten	March 6.
14	A full day with the Division	Kirsten, Lourina	March 6.
15	Draft budget and programme for pre-conf. in Vancouver	Mijin	Before Durban
16	Newsletter:		
	Report from Seoul	Yasuko	Done
	Vancouver	Mijin	April 10.
	Pretoria	Ann-Katrin, Adriaan	April 10.
	Co-operation with other sections in Durban	Kirsten	April 10.
	Programme, Division session	Kirsten	April 10.
	Programme, our session with Children's Section	Susy	April 10.
	"Souads medal"	Souad	April 10.
	Highlight Ten Reasons	Susy	Done
	List of Committee members	Susy	Done
	Photos	All Members	April 10.
	Any other important information	All Members	April 10.
17	Send out election papers	Susy, Ann-Katrin	May
18	Suggestions for mid-year meeting 2008	Volker, others ?	Before Durban
19	Guidelines for toddlers and babies (project with Children's Section)	Contact persons: Kirsten, Lourina	