



IFLA CLASSIFICATION AND INDEXING SECTION

Strategic Plan 2004-2005

Mission

The Classification and Indexing Section exists:

- To focus on methods of providing subject access in catalogues, bibliographies and indexes to resources of all kinds
- To serve as a forum for producers of subject access tools
- To work to facilitate international exchange of information about methods of providing subject access
- To promote standardization and uniform application of subject access tools
- To encourage, comment on and give advice about research in the subject approach to information and to disseminate the results through open meetings and publications

Goals

- 1. To monitor and provide information about current issues and new developments in the provision of subject access to information resources and to disseminate results of relevant research**

(Professional priorities: (a) Supporting the role of libraries in society; (d) Providing unrestricted access to information; (f) Promoting resource sharing; (g) Preserving our intellectual heritage; (h) Developing library professionals; (i) Promoting standards, guidelines and best practices)

Actions

- 1.1 To sponsor a programme on the implementation and adaptation of global tools for subject access to local needs for the Buenos Aires Conference. (Completed, Aug. 2004.)
- 1.2 To include papers in a joint programme for Oslo on tools for global access, focusing on international partnership.
- 1.3 To include in the Section's newsletter and on IFLANET and to share at committee meetings information about current activities in the provision of subject access.
(Done)

- 1.4 To encourage participation and contributions representing perspectives from a wide range of countries and subject areas and make available information in as many languages as possible. (The Section Newsletter appears in French and English. The conference papers were translated into 4 languages for Buenos Aires and posted on IFLANET. The Working Group on a Virtual Clearinghouse covers multiple languages and countries for various types of subject tools. Will translate all the papers for the Oslo conference for our Section.)
 - 1.5 To begin planning to sponsor a programme for the 2006 Seoul conference on the issues and practices of subject access for multilingual and multi-script networked environment, particularly for Asia.
- 2. To develop new and review existing standards and guidelines related to subject access**

(Professional priorities: (i) Promoting standards, guidelines and best practices)

Actions

- 2.1 Complete and publish the work of the Working Group on Multilingual Thesauri Guidelines at the end of 2004.
 - 2.2 Establish a Working Group on Guidelines for Minimal Requirements for Subject Access by National Bibliographic Agencies in collaboration with the Bibliography Section to examine best practices and draw up guidelines for minimal standards for subject access in national bibliographies by the time of the 2004 conference. (Completed, 2004.)
 - 2.3 Start a pilot study under the Working Group on Guidelines for Minimal Requirements for Subject Access by National Bibliographic Agencies and report the progress at 2005 Division Open Forum at IFLA Oslo Conference.
 - 2.4 Continue to co-operate with the Cataloguing, Bibliography and Information Technology Sections and UNIMARC and to participate in other IFLA activities related to bibliographic control. (Members participate in joint initiatives including Cataloguing Section's Working group on Multilingual Dictionary of Cataloguing Terms and Concepts – MulDiCat, the FRBR Review Group and its working groups, the Working Group on Guidance for Use of Metadata Schemas, and the Working Group on Guidelines for OPAC Displays.)
 - 2.5 To take the lead for a Division-level FRBR Study Group on Functional Requirements for Subject Authority Records.
- 3. To monitor, promote and disseminate results of research relating to subject access to electronic resources**

(Professional priorities: (a) Supporting the role of libraries in society; (d) Providing unrestricted access to information; (f) Promoting resource sharing; (g) Preserving our intellectual heritage; (h) Developing library professionals; (i) Promoting standards, guidelines and best practices)

Actions

- 3.1 Report on trends in the provision of subject access to electronic resources at Standing Committee meetings, in the Newsletter and on IFLANET.
- 3.2 Report on the results of the Working Group on Subject access to WWW resources and digital libraries at the 2003 IFLA Conference. (Completed, 2003.)
- 3.3 Establish a Working Group with the other Sections in the Division to create a virtual clearing-house of available subject access tools (completed, 2003) and present the results on IFLANET not later than the Seoul conference.

4. To provide information about the work of the Section and Standing Committee

(Professional priorities: (a) Supporting the role of libraries in society; (d) Providing unrestricted access to information; (f) Promoting resource sharing; (g) Preserving our intellectual heritage; (h) Developing library professionals; (i) Promoting standards, guidelines and best practices)

- 4.1 Prepare and distribute the Section Newsletter twice a year.
- 4.2 Report on Section activities during the Open Forum of the Division of Bibliographic Control.
- 4.3 Provide information for publication in ICBC, in the IFLA Journal, on IFLANET and in other professional literature.
- 4.4 Publish in a timely manner the Section's minutes, Strategic plan, reports, and other documents in electronic form accessible through IFLANET and, where appropriate, in printed form.

5. To promote membership of the Section and to seek broader geographic representation on the Standing Committee

(Professional priorities: (a) Supporting the role of libraries in society; (d) Providing unrestricted access to information; (f) Promoting resource sharing; (g) Preserving our intellectual heritage; (h) Developing library professionals)

Actions

- 5.1 Target libraries that may be interested in joining the Section.
- 5.2 Seek members and/or corresponding members from countries not currently represented on the Standing Committee.

October 12, 2004
