



IFLA - Information Technology Section

Meetings in Buenos Aires 2004

Minutes

Standing Committee Meeting - 22nd August 2004

Presiding Officers:

Maria Inês Cordeiro – Chair; Larry Woods – Secretary

Standing Committee members present:

Reinhard Altenhöner, Claude Bonnelly, Mercedes Chacón Fuertes, J. L. de Vries, Nazha Hachad, Hilde Hoegaas, Mary E. Jackson, Wei Liu, Sally McCallum, Diann Rusch-Feja, Mirna Willer

Apologies for absence received from:

Gill Hamilton, Mats Lindquist, Catherine Lupovici.

Other Standing Committee members absent:

Sabine Barral, Yuri Hohlov, Solomon K. Mutai, Per Mogens Petersen, Marinus Swanepoel, N. U. Yapa

Guests: Seven guests from Argentina, France, Russia, Slovenia, Tunisia, Uruguay, Egypt

Papers Distributed:

SC Agenda
Minutes from both Berlin SC meetings
ITS financial statement 2004
List of the SC members
ITS Newsletters February 2004, July 2004
ITS Strategic Plan 2004-2005
Planning the Review of IFLA's Sections
ICABS Report

Agenda and brochure for Finnish Satellite meeting 11-12 August 2005

1 - Welcome and Introductions

Inês welcomed members and visitors. The Agenda was approved with some changes to accommodate topics that should be discussed at the two meetings.

2 - Minutes from Berlin SC Meetings

Larry presented minutes from Berlin SC meetings. The minutes were accepted as correct.

3 - Financial Report

Inês presented the financial statement and explained that the Section had not requested funds for 2003-2004. She will request administrative funds for 2004-2005. The main expense for the last year has been the newsletter. Inês's institution paid for printing. She said we should request corporate sponsorship for printing the newsletter. We send about 400+ copies to all Section's members, in addition to sending the newsletter URL by email. She also reported that more than half of the email messages were returned. We will ask IFLA to verify members' email addresses.

4 – 5 - News from the Governing Board and Professional Committee; Report from Coordinating Board

Inês reported on the Governing Board and Professional Committee meetings. A new Section – Knowledge Management – has been approved. Also a new Discussion Group under the sponsorship of the Audiovisual and Multimedia Section has been approved – the New Professional Discussion Group.

Section project money will be allocated directly to Projects by the Professional Committee rather than being allocated first to the Divisions. Fund years will begin in January of each year with an annual progress report due annually.

The postal ballot to change the membership status of associations was approved. Sub-national associations can now become association members. Cost of membership will be based on the annual budget of the association.

The Newcomers Session will be held Tuesday.

Professional resolutions will be due by noon on the 26th.

ITS will staff the IFLA Booth in the Exhibit Hall on Wednesday, 25 August from 15:00-16:00. Inês asked SC members to attend if possible. We will distribute copies of the newsletter in English and Spanish.

5a - Review of IT Section

All IFLA Sections are requested to conduct a Section Review by 2007. We volunteered to be the first section in the Division of Management and Technology to undertake the

review as a “Pilot”. Sally McCallum, Larry Woods, Mirna Willer, Nazha Hachad, Diann Rusch-Feja and Inês will conduct the review. The review group will meet on Monday at 3pm in the Lobby of the Hilton to begin the planning for the review. The review needs to be submitted to IFLA by the end of October 2004.

6 - ICABS Report

Sally McCallum reviewed the ICABS (IFLA CDNL Alliance for Bibliographic Standards) Report. She reported that funding for Core Programs had originally come from the National Libraries. ICABS was set up as an alternative with each library taking responsibility for the maintenance of a standard.

- British Library – FRBR, FRANAR
- Die Deutsche Bibliothek – ISBD, VIAF
- IFLA – ICBC
- Koninklijke Bibliotheek – Long term archiving of e-resources
- Library of Congress – MARC21 and XML derivatives, Z39.50, ZING, VIAF, persistent identifiers
- National Library of Australia – Web Harvesting, the Commonwealth Metadata Pilot Project
- Biblioteca Nacional de Portugal - UNIMARC

Larry asked about the NISO Metasearch Initiatives. Sally said that Barbara Tillett had sent out a request to IFLA Sections to monitor standards. We suggested a column in the ITS newsletter on standards as appropriate.

7 - Buenos Aires Conference

Inês reviewed the ITS program for Buenos Aires. She reported that the Argentine authors wished to present their paper in Spanish. They will have English PowerPoint slides. We will ask for a volunteer from the Buenos Aires Organizing Committee to help with translation of questions that may be asked in Spanish.

8 – Reports on ITS Projects (and other ongoing activities)

8.1 - Resource Pages for Third Generation Library Systems

Larry reported that there have been too few responses to the request for resources from outside of the US. SC members were asked to submit links to Larry.

8.2 - IT Training Needs in Developing Countries

Diann reported that the database now has responses to the questionnaire to date. New information from Jordan was added after Diann traveled there recently. We need to target other countries to respond to the questionnaire. Inês asked about the need to maintain this project as ongoing, since it started in 2000 and it is now a question of updating existing information sources. A decision about this will be taken in the next meeting. Diann suggested to seek endorsement of the Education and Training Section for the updates. Larry offered to send Iowa’s Core Competencies for Information Technology as an additional resource document.

8.3 - Publication on Authentication and Authorization

Inês has the potential promise of seven papers. We will add the three papers from this conference to those seven Larry agreed to add a review of the offerings of the major ILS vendors on A&A, including price, compatibility with other standards and use of Open Source software. Inês pointed out pages 7&8 of the July newsletter as additional resources for A&A services. Inês would also like to add interesting implementation experiences. This may be published as an IFLA Professional Report or in another IFLA series. Inês agreed to get the IFLA Guidelines for Publication and will work with the Publications Committee.

8.9 – Newsletter

Inês asked for short articles for the newsletter. She discussed the need for a corporate sponsor. Printing costs are about €2,500 per year. She would like to have hard copies to send for distribution at other conferences such as the LITA Forum, DC, ECDL, etc. We need to get IFLAs approval to approach vendors for sponsorship.

8.10 – Resource pages

We also need volunteers to update the Resource pages:

TechWatch – Nazha and Hanna de Vries volunteered;

Conference Watch – beyond future conferences announcements, we want to list past conferences that have papers and presentations linked.

9 – Review of the Strategic Plan

Discussion was deferred until Saturday's meeting.

10 - Conference Plans for OSLO

We discussed the proposed joint Satellite meeting with Cataloging in Helsinki - *Bibliotheca Universalis – how to organize chaos*. We received the proposed agenda. IT has been asked to provide session chairs, and the closing session. They are also looking for interesting implementations of FRBR.

There will be also a joint session with the UNIMARC Core Activity on MARC/XML derivatives. The session is agreed using the UNIMARC two hours slot only. Detailed programme is not yet available.

Topics suggested for our ITS programme in Oslo were:

- Interoperability Issues with Library Portals and Course Management Systems
- Open Source software for Libraries
- Uniform Identifiers
- Linking Technologies
- Metasearching

A decision on which topic to select was deferred to the next meeting.

Standing Committee Meeting - 28 August 2004

Presiding Officers:

Maria Inês Cordeiro – Chair, Larry Woods – Secretary

Standing Committee members present:

Reinhard Altenhöner, Claude Bonnelly, Mercedes Chacón Fuertes, J. L. (Hanna) de Vries, Nazha Hachad, Hilde Hoegaas, Wei Liu, Sally McCallum, Diann Rusch-Feja, Mirna Willer

Apologies for absence received from:

Gill Hamilton, Mats Lindquist, Catherine Lupovici, Mary E. Jackson.

Other Standing Committee members absent:

Sabine Barral, Yuri Hohlov, Solomon K. Mutai, Per Mogens Petersen, Marinus Swanepoel

Guests: Several guests from Argentina, Russia, Egypt

Papers Distributed:

The agenda was continued from the August 22nd session.

11 - Report on Buenos Aires Conference 2004

We discussed this year's conference. We had about 150 present in our Open session on Authentication and Authorization in Cross-Domain E-library services. Inês announced that the PowerPoint presentations would be added to the website on IFLANet.

Inês reminded everyone to fill out their evaluation forms.

12 - Plans for Oslo Conference 2005

A review was made of the plans for Oslo and preparation tasks were distributed as follows:

12.1 - Co-sponsored events:

a) Satellite Meeting with cataloguing Section

In OSLO we will co-sponsor the Satellite meeting with Cataloging, *Biblioteheca Universalis – How to Organize the chaos?* in Helsinki on August 11-12. The SC approved the programme presented by the Cataloguing Section and Sally McCallum accepted to chair the closing session on behalf of the IT Section. No further action is needed for this event from the part of the IT Section.

b) Joint Session with UNIMARC Core Activity

We will also co-sponsor a session on *MARC/XML derivatives* with the UNIMARC Core Activity. This will not be deducted from our two hour allotment. Arrangements for this programme will be made by **Ines** with the Director of UNIMARC.

c) Joint off-site Workshop with University Libraries Section

We proposed an off-site joint workshop with University Libraries entitled “Interoperability Issues between Library Information Systems and Course Management Systems”. We would try to hold the workshop at the University of Oslo. Larry went to the UL Section meeting and presented our proposal. If this workshop is accepted as proposed it would not deduct from our two hour allotment. The following people agreed to help organize this session: **Larry, Hanna, Hilde, Reinhard**, David and Dr. Nagatsuku. (The latter two people were visitors to the ITS Committee meeting).

d) Joint session with the Statistics Section

We also agreed to co-sponsor a joint session with the Statistics Section on “Measures in an automated environment”, dealing with e-measures such as Counter (NISO) and statistics in library management systems. This would be a two-hour session with Statistics contributing an hour and IT contributing the second hour. **Mary Jackson** and **Claude Bonnelly** will to help organize this session with Statistics. (Mary was volunteered in absentia and later confirmed).

12.2 ITS programme

For our two-hour open session we approved the theme “Open Source Software for Libraries”. Kristen Nielson from the Oslo Public Library proposed to present one of the papers. David Dorman offered to present a second paper. Reinhard, Inez and David Dorman will work together to plan the session.

The other topics we had considered – Metasearching, Linking Systems, and Uniform Identifiers - will be covered to some extent in the other sessions we planned. We may plan to cover these topics in greater detail another year.

WE agreed to plan an ITS Committee dinner in Oslo. **Diann** agreed to organize it.

13 - Planning for the Seoul Conference 2006

We discussed having a preconference on the preservation of digital images in Seoul. This would be jointly sponsored by ITS and Preservation. **Wei Liu** and **Hanna de Vries** agreed to be our contact persons in planning this. Nazha spoke about the Million Book Project. Carnegie/Mellon has helped fund this project with has a large Asian component in China, India, Singapore and Malaysia. It has been extended to 2007.

14 – Establishing working groups for current activities

Strategic Plan

Our Strategic Plan needs to be updated and is due to Headquarters at the end of October. **Nazha, Inês** and **Mirna** agreed to work on it. It was also pointed out that we need to keep the Technology Watch up to date. All committee members agreed to submit links.

Newsletter

More discussion was held on the Newsletter. Sally expressed surprise tat we had not at least gotten honorable mention. Inês mentioned that she had not submitted the required

hard copies to Headquarters due to a misunderstanding. We will make sure to do so next time!

Reinhard reported that he had spoken to the IFLA Secretariat about approaching corporate sponsors for the newsletter. He said we were told that we could not approach any of the Gold, Silver or Bronze IFLA sponsors without special permission. Inês said she had also talk to Koopman about that, and that she approached ProQuest about sponsorship. We are waiting for their response.

Nazha agreed to translate the Newsletter into French and **Mercedes** into Spanish. We asked for volunteers to edit the Newsletter. **Reinhard, Mercedes** and **Mary Jackson** (in absentia) volunteered.

Inês asked for small articles, events or issues to be covered. An article on e-learning was suggested.

ITS Brochure

We discussed the need to update the ITS brochure. **Gill** and **Diann** will attend to this task. We agreed to not include names that would make the brochure quickly out of date. Instead we will make a link to current information on the website.

Resource Pages

Inês agreed to update the Resource Pages by November with the help of **Nazha**. Sally suggested that Inês send out a call for resource updates as a reminder.

We also need to review our pages on the IFLA website. **Diann** agreed to examine them for updates.

15 – Selection of paper for the IFLA Journal

We agreed to submit the paper “A Star is Born...” as the Sections’ choice for publication in the IFLA Journal. Inês and Larry will take this to the Coordinating Board.

16 - Other ITS activities (projects, proposals, etc.)

DC01 Conference

Wei Liu is Chair of the DC10 Conference in Shanghai in October. Larry and Lynn Howarth will be invited to serve on a DC-IFLA panel discussing the IFLA Metadata Discussion Group and the “Guidance on the Structure, Content and Application of Metadata Records for Digital Resources and Collection” which they chaired.

IT Training Project

We discussed whether the IT Training Project should be considered closed. It was decided to close this as a project, although follow-up activities can take place. Diann and Nazha are trying a 3 day seminar in Morocco on this topic for which they are seeking the sponsorship of the Goethe Institute. As the project is closed, **Diann** agreed to send the 2001 report, plus other relevant information, to be published on the ITS website.

New Working Group

Mirna Willer suggested that the Section should have a working group, like other sections have, to prepare some guidelines on some topic. Inês pointed out the need to first

identify a relevant and feasible topic. **Mirna** and **Larry** agreed to think about this and to prepare a proposal for a topic and terms of reference for such a Working Group.

RFID updates

Diann also suggested a Working Group on RFID to keep us up to date with new developments. Since there were no volunteers, we decided that everyone's plate is already full. It was suggested that we might ask for Poster Sessions on RFID, but it was pointed out that Sections aren't allowed to solicit poster sessions. Dr Nagatsuka and Reinhard agreed to send information to **Diann** which she will organize in some fashion, either for the newsletter or for the website.

Larry Woods
Secretary, IT section

 **Information Technology Section:** <http://www.ifla.org/VII/s21/index.htm>