



SECTION LIBRARY BUILDINGS AND EQUIPMENT

SC Meetings Quebec

I. Saturday 9 August 2008: 8.30 – 11.20 Room 303b

II. Friday 15 August 2008: 14.00 – 16.50 Room 302b

www.ifla.org/VII/s20/index.htm

Minutes (Meetings I & II)

1. Welcome

Andrew Cranfield opened the meetings by welcoming all Standing Committee members and observers. Agenda items to be discussed at the two meetings were agreed. The Chairman then reported on the Co-ordinating Board meeting and drew members' attention to the question and answer session on the revision of the IFLA statutes, the officers updating meeting which he and the Secretary would attend, and the need for those with voting rights to exercise that right and to pick up the necessary documents. All members and observers then briefly introduced themselves.

2. Attendance and Apologies

SC Members Attendance List Meetings I

Sharon Bostick (I)	bosticks@umkc.edu
Andrew Cranfield (I & II)	cranfield@debibliotheken.nl
Anders Dahlgren (I & II)	anders@libraryplan.com
Olaf Eigenbrodt (I & II)	olaf.eigenbrodt@ub.hu-berlin.de
Karen Latimer (I & II)	k.latimer@qub.ac.uk
Ingvild Monsen (I & II)	ingvild.monsen@hib.no
Laure Delrue (I & II)	laure.delrue@lille.iufm.fr
Rieke Overbeeke (I & II)	davidbroekman@hotmail.com
Janine Schmidt (I)	janine.schmidt@mcgill.ca
Joaquin Selgas (I & II)	jselgas@jccm.es
Dorothea Sommer (I & II)	dorothea.sommer@bibliothek.uni-halle.de
Cécile Swiatek (I & II)	cecile.swiatek@gmail.com
Kjartan Vevle (I & II)	kjartan.vevle@bibsentr.no
Perry Moree (I)	perry.moree@kb.nl
Santi Romero (I & II)	romerogs@diba.cat

Observers

Petra Hauke (I)	petra.hauke@buchprojekte.com
Maria Jose Moura (I)	mariajmoura@sapo.pt
Ghislain Roussel (I)	ghislain.roussel@banq.qc.ca
Kerry Smith (I & II)	k.smith@curtin.edu.au
Ayub Khan (I)	ayubkhan@warwickshire.gov.uk

Ann Curry (II)	macurry@ualberta.ca
Phillippe Colomb	

Apologies for the first meeting were received from Dr Wu. Apologies for the second meeting were received from Dr Bostick, Mr Moree, Mrs Schmidt and Dr Wu.

3. Adoption of the Minutes of SC Meetings held on 18th and 24 August 2007 in Durban.

The minutes were accepted as a correct record and adopted.

4. Matters Arising

Matters arising from the minutes in relation to the Newsletter, the Website and future conferences were taken under their respective agenda items.

5. Conferences

This item was moved up the agenda because of the urgent need to address issues relating to the open session in Quebec. Two speakers had pulled out at short notice. Joaquin Miquel from Spain had been unable to obtain funding. Patricia Albanese and Peter Genovese had been unable to prepare their presentation in time and had other commitments. The Secretary stressed the importance of insisting that presenters send in their completed papers in advance of the conference. If authors failed to do this others who had had their abstracts turned down could be approached again. Advance receipt of papers would also help the translators. It was agreed that the panel discussion would be extended. It would be chaired by Karen Latimer and Sharon Bostick, Anders Dahlgren and Janine Schmidt would join Anne Bailey and John Patkau on the panel. Sharon, Janine, Anders and Karen would make brief comments on key issues to lead the discussion. It was agreed that the Chairman, Cecile Swiatek and those involved on the panel would meet to discuss this further on Sunday at 4pm.

It was noted that the satellite meeting held in The Hague in October had been highly successful with presentations on national and academic libraries from all around the world. There was a presentation on the *Guidelines* and an excellent book on the Royal Library was also launched at the conference. The chairman and Secretary have prepared a report on the meeting to be published in the next issue of the *IFLA Journal*.

The Open Session in Milan was discussed. The Chairman had had a useful preliminary meeting in Copenhagen with representatives of the Libraries for Children and Young Adults Section at which they had also discussed the possibility of publishing the papers from the session. Sjoerd Koopman was very much in favour of this idea. It was agreed that the Chairman, the Secretary and Laure Delrue should meet with Ingrid Bon and Kirstin Boelt from 2-4 on Sunday to take this forward. At this meeting it was agreed that there would be two two-hour sessions (probably dealing with services for 1-10 year-olds and 11-18 year-olds) and the format would be one keynote paper followed by 3 case studies in each session. There would be a paper taking the historical perspective (possibly by Alistair Black) and one looking at the way children use libraries and multi-media (possibly by Kirsten Drotner from

the University of Southern Denmark). Laure Delrue and Cecile Swiatek had also talked to Viviana Quinones from the Section who hoped to come up with some good practice examples from Africa. Laure also reported on a paper she had heard on an excellent Swedish project involving children, teachers and psychologists and she agreed to send the URL to Karen to circulate.

The satellite meeting was then discussed. After proposals to hold this meeting in various locations, it had finally been decided to hold it in Turin. This will be in collaboration with the following Sections: Academic & Research Libraries, Public Libraries, Library Theory & Research and Management & Marketing. The Chairman and Secretary attended a meeting on Thursday 14 August to discuss this further. At the second Standing Committee meeting they reported that the satellite conference in Turin will be held from lunchtime on Wednesday 19 August to lunchtime on Friday 21 August with an optional study tour on Tuesday 18 August. The conference will be based at the University of Turin on the topic "Libraries as places and spaces". There will probably be four sessions based on more specific themes and this will be finalised after papers are received. The call for papers will go out in mid-September with abstracts received by 1 December and selected by mid-January. Full papers will have to be provided by the end of April which will allow time for translation where necessary. Registration will open at the beginning of February and all the Sections involved will promote the conference to their members. Andrew Cranfield and Karen Latimer will represent the Section on the joint planning committee and will circulate the proposed programme for the Pretoria conference as the topics are similar and some of the speakers originally suggested for that could be asked to present at Turin.

Looking ahead to IFLA in Brisbane, Kerry Smith (Observer) proposed that the Section might support a satellite meeting to be held in Perth which would involve visiting new library buildings in that region. She suggested the Section contact Margaret Allen (margaret.allen@slwa.gov.au) for further details. Ann Curry said that she knew the area and that there are good examples of library buildings that demonstrate how architects worked with the climatic conditions. It was agreed that the Section would consider the feasibility of the proposal and get back to Kerry Smith and Margaret Allen. The Library Buildings & Equipment Section only holds satellite meetings every second year so had not intended to hold one in Australia. However, it may be possible to support such a conference on the understanding that there would be no financial commitment.

Finally, Anders Dahlgren and Karen Latimer said that they had very informally discussed with Hellen Ladron de Guevara the possibility of a satellite meeting in 2011 prior to Puerto Rico to be held in the new Biblioteca Publico de Jalisco at Guadalajara which is due to open about then. Anders promised to help organise the satellite even although he will have finished his term on the Standing Committee. It was agreed that this was an exciting proposal and should be followed up at future meetings.

6. Newsletter

Ingvild Monsen was congratulated on getting the Newsletter out in time for the conference. The most recent issue had been put up on the website and copies were distributed at the second meeting and at the Open Session. Anders Dahlgren was thanked for producing the first best practice review of a new library building and for devising a template that could be used for all further reviews. Anders pointed out that the template should in future include the name of the architect and Library Director and floor plans. He will amend the template and send it to the Secretary who will circulate it to Section members. Karen Latimer suggested that once a good number of libraries had been reviewed and evaluated using the standard template, this could then be the basis for a future publication. Section members agreed. It was noted that the promised review of the Guidelines had not materialised. Dorothea Sommer pointed out that it had been reviewed by Prof Naumann and she agreed to find out if a shortened version of this review could go into the next Newsletter. Cecile Swiatek agreed to act as rapporteur for the Quebec Open Session and it was agreed that rather than put this in the Newsletter it would be put on the website as this had already been done for the Durban report.

The timetable for the Newsletter was discussed and it was agreed that, as discussed at the Section meeting in Durban, the next issue should be a special edition on learning centres including collaborative and community learning and the impact this trend was having on the design of library buildings. This issue could include an overview with 4 or 5 case studies from around the world. It was agreed that Olaf Eigenbrodt would edit the special edition which would be published in January 2009. He asked members to propose best practice examples from their various countries. He will send instructions about the sort of material he requires and the number of words needed. The next special edition to be published in 2010 would, as previously agreed, be on furniture and equipment and could include children's libraries and self issue, RFID and robotic sorting equipment. Ingvild will continue to edit the general issues of the Newsletter and the next issue will be published in May and will include the review of the Guidelines and examples of best practice in Spain to be provided by Santi Romero and possibly also in France to be provided by Cecile Swiatek and Laure Delrue.

The issue of translations was raised again. Ingvild agreed to arrange for the software to be sent to Cecile, Santi and Olaf so that they could send in their translations in the same format as the English version. They would be electronic only and available on the website.

7. Key Facts based on Guidelines

There had been little progress on this project since the last meeting so Karen Latimer, Anders Dahlgren, Santi Romero and Olaf Eigenbrodt met during the week to take things forward. It was agreed that the quick reference tool, "How to get started: planning a new library building or renovation", would be published on the website. There would be a brief preamble followed by sections on research (KL), the vision (OE), needs assessment (AD) and communication (SR). Anders, Olaf, Karen and Santi will send drafts to Olaf to circulate to the others and the final copy will be edited and approved by the end of December.

- 8. Website**

Janine Schmidt reported that she had been waiting to hear what was planned for the IFLA website before taking forward the suggestions made at the Durban meetings. During the week she drafted and circulated a template for brief CVs of Standing Committee members. This was approved at the second meeting and members agreed to supply copy to Janine as soon as possible. Janine also agreed to look into getting someone to provide a links page. Kerry Smith pointed out that Ann Curry from the University of Alberta had gathered together good links and Karen Latimer promised to follow this up. She also pointed out that the UK Designing Libraries website had an excellent links page. Karen also agreed to put the Fayetteville example on the website and include the floor plans that had not been able to be included in the Newsletter.
- 9. Strategic Plan for IFLA**

Joaquin Selgas who is now a member of the Governing Board reported on the work being carried out on the next plan. This would continue to be based on the three pillars (Society, Members and the Profession). The Board were currently working on strategic priorities and on internal matters such as staffing and improving communication between general members and key officers and delegates. The new structure had been overwhelmingly supported in the recent postal survey. Other key issues being discussed included the convergence of libraries, museums and archives at a strategic level, finances, the website, multi-lingualism and recruiting new members.
- 10. Strategic Plan for the Library Buildings & Equipment Section**

The plan for 2007-2009 was revised by Andrew Cranfield and Karen Latimer and will be circulated to members for comment before being put up on the web.
- 11. Annual Report and Finances**

The Chairman agreed to finalise the document and put it up on the web.
- 12. Open Programme Quebec**

Cecile Swiatek acted as rapporteur for the Open Session and had arranged for the French version to be put up on the Section's website. She had supplied a copy in English to the Secretary who will edit and circulate it and put it up on the website also. Dorothea Sommers and Santi Romero/Joaquin Selgas will translate the report into German and Spanish. Cecile was congratulated on her speedy work. Cecile pointed out that there will be a link to Anne Bailey's paper on IFLAnet but that powerpoint presentations would not be available. The Secretary agreed to ask John Patkau if a link to his paper could be provided.
- 13. IFLA Journal**

It was agreed that Anne Bailey's paper be put forward to the Division as a potential IFLA Journal publication.
- 14. IFLA Library Building Award**

Dr Wu had asked the Secretary to propose the instigation of an IFLA LB&E Section Building Award. Although Standing Committee members felt this was a good idea there was some concern about how this would be marketed and

managed. Anders Dahlgren pointed out that the American Institute of Architects made an award in conjunction with the American Library Association and it was a massive undertaking both in terms of time and cost. It was agreed to keep this on the agenda and in the meantime Joaquin Selgas would take soundings and Andrew Cranfield would discuss the possibility with Sjoerd Koopman. It was agreed that it was important to continue to think of ways of identifying, recognising and promoting examples of excellent library buildings but not necessarily through such an award.

15. Any other business

1. Laure Delrue put forward a request from a proposed Special Interest Group on environmental sustainability and libraries to be set up and sponsored by the Section. Laure and Cecile will draft and circulate a proposal to the Standing Committee for comment. Philippe Colomb (Observer) asked that whatever the outcome, he would be grateful if members would send him examples of best practice in this area. Anders supported the proposal but asked that members be sent information on what the procedures for setting up a SIG were and what implications it would have for the Section. Joaquin Selgas pointed out that the procedures were still in draft form and had still to go to the Professional Committee. The Chairman agreed to check with Sjoerd Koopman.

2. Petra Hauke (Observer) drew members' attention to the proposed Library and Information Science Student Paper Award. She asked that the Section open their Call for Papers to LIS students in future and this was agreed. If student papers are presented they would then be eligible for the award. This will be coordinated by the IFLA Section on Education and Training on behalf of the IFLA Board.

Karen Latimer
Secretary
25 August 2008