



IFLA SECTION LIBRARY BUILDINGS AND EQUIPMENT

<http://www.ifla.org/VII/s20/index.htm>

SC Meetings Seoul

1. Saturday 19 August 2006: 8.30 – 10.50 Coex Room 320
2. Friday 25 August 2006: 14.00 – 16.50 Coex Room 302

Minutes (Meeting I & II)

1. Welcome

Andrew Cranfield opened the meetings by welcoming all Standing Committee members. Agenda items to be discussed at the two meetings were agreed. All members briefly introduced themselves at the first meeting.

2. Attendance and Apologies

SC Members Attendance List Meetings I & II

Andrew Cranfield (I&II)	cranfield@debibliotheken.nl
Karen Latimer (I&II)	k.latimer@qub.ac.uk
Ingvild Monsen (I&II)	ingvild.monsen@hib.no
Hellen Niegaard (I&II)	hn@dbf.dk
Rieke Overbeeke (I&II)	davidbroekman@hotmail.com
Santi Romero (I&II)	romerogs@diba.es
Janine Schmidt (I&II)	janine.schmidt@mcgill.ca
Kjartan Vevle (I&II)	kjartan.vevle@bibsent.no
Joaquin Selgas (II)	jselgas@ccm.es
Joan de Beer (II)	joan.debeer@nlsa.ac.za

Observers

Olaf Eigenbrodt (I&II)	olaf.eigenbrodt.2@ub.hu-berlin.de
Carme Galve-Montore(I)	galvemc@diba.cat
Maria Jose Moura (I)	mjmoura@iplb.pt
Perry Moree (II)	perry.moree@kb.nl
Helen Ladron de Guevara (II)	higuevara@centrocultural.org.mx

Apologies were received from Laure Delrue and Anders Dahlgren.

3. Adoption of the Minutes of SC Meetings held on 13th and 19th August, 2005 in Oslo.

The minutes were adopted.

4. Newsletter

One issue of the newsletter had been produced in early 2006 by Karen Latimer and Andrew Cranfield following Alessandro Bertoni's inability to work on it. Congratulations were given on the publication. Ingvild Monsen agreed to take on the coordination of content for the newsletter. One issue is scheduled for production in the Autumn of 2006 and another in the Spring of 2007. Olaf Eigenbrodt agreed to produce an article on the new Foster library in Berlin. Santi Romero will write up the Inez Library in Barcelona by Josep Linas. Hellen Niegaard and Andrew Cranfield will provide copy on the Copenhagen Business Library and the Kolding Public Library. A deadline of October 1st was agreed on for the completion of these articles. Further articles for the Newsletter will be produced on the Liber Building Section and on a collection of library postcards held by Sjeord Kooperman of IFLA. Dr Wu's book on the history of library buildings will also be reviewed. Kjartan Vevle will write a report on the open session at Seoul and Rieke Overbeeke will provide information on the South African conference and preconference.

5. Website

No further work had been done on the website by Barton Clark. It had not been possible to make contact with Barton to determine if any progress had been made. Janine Schmidt agreed to coordinate activity on the website. Earlier discussions had proposed the inclusion of links to various sites containing information on library buildings. The possibility of inclusion of a bibliography was discussed. Janine agreed to prepare a draft by 1st October which would be sent to members for further input and comment. The links to the Finnish pre-conference papers should be transferred to the Library Buildings and Equipment website.

6. Strategic Plan for IFLA

The Chairman outlined the main changes which had been discussed at the Coordinating Board meeting. These were:

- Each Section of IFLA must have a minimum of 50 members. This would currently affect 3 Sections who were below this number.
- Each Standing Committee must have a minimum of 10 members.
- Discussion Groups would be changed to Special Interest Groups and would no longer be bound by a 2 year framework.

Section members agreed that the proposals seemed reasonable. There was some general discussion on the relationship of the Standing Committees to the Coordinating Board and indeed to the Professional Board and a suggestion was made that there could be more proactive top-down communication and recommendations for action. A meeting to discuss the changes was held on Sunday at 12.45 pm. All IFLA SC members were invited to attend. At the second meeting, the Chairman reported on the open meeting and said that comments made would be considered and incorporated into the new strategic plan for IFLA.

7. Open Programme

The open session attracted an audience of approximately 160 which was proportionately in line with the previous year. The papers presented were topical and interesting but tended to describe the services provided rather than the impact of the design of the buildings on those services. It was agreed that the next call for papers should stress the importance of highlighting design issues. After discussion it was agreed that this year a paper would not be submitted for inclusion in the IFLA Journal.

8. LBE Strategic Plan 2005 – 2007

It was agreed that no changes to the plan were required until a new Standing Committee was in place in 2007.

9. Future Conferences and Events

A meeting was scheduled during the week to discuss the Pretoria preconference and Joan de Beer reported on the proposed programme which would run from 14-17 August 2006 and would be held at the Irene St George conference centre between Johannesburg and Pretoria. The theme would be local and global perspectives on the library as third place. Joan stressed the need for seed funding and she and the Chairman will discuss budgets. There would be a mixture of papers and visits with a combination of local and international speakers. The Secretary agreed to contact the architect of the Ideas Store in London, David Adjaye, to ask him to present a paper at the pre-conference. Joan will forward a draft programme to AC and KL. Other possible speakers might include Anders Dahlgren, Andrew Cranfield and Santi Romero. The open session in Durban will focus on the Library Guidelines and case studies of successful approaches to design with a possible theme of toolkits for successful design. Helen Ladron de Guevara expressed an interest in presenting information on the Jalisco State public library in Guadalajara library project which Section members agreed would be of interest. A call for papers will go out in November. The possibility of a joint session with the Libraries Serving Disadvantaged Persons Section was discussed but it was felt this should be postponed because it did not tie in with the publication of the Guidelines. AC agreed to relay this message but explain that a joint session should be possible at a future conference. Janine Schmidt agreed to explore sponsorship possibilities for the meetings in South Africa.

10. IFLA Booth Schedule

Karen Latimer agreed to staff the IFLA booth on Monday 21st August from 13.00 – 14.00 hours and others agreed to join her if they were able to do so. It was agreed that the flyer produced by Janine Schmidt would be distributed. Janine undertook to obtain further copies. It was also suggested that copies could be also distributed at the Open Session on Tuesday. Janine was thanked for the production of the excellent flyer. At the second Section meeting alternatives ways of promoting membership of the Section were discussed as it was felt that an hour on the booth with other sections was not particularly successful. Santi Romero commented that to promote membership we should be able to make a short presentation perhaps with powerpoint facilities.

11. Guidelines for Library Buildings

Hellen Niegaard reported on progress on the guidelines. There was considerable discussion and feedback had been received from several members unable to be present. Comments included the following:

- Need for pictures and plans
- More practical content was needed.
- Abstracts should be produced for introductory papers (Text Part I).
- Introductory papers would remain as general overviews of philosophical approaches to design.
- Some introductory papers needed re-working with some of the content transferred to the Directory section (Text Part II).
- In the editing process, duplication of content would be addressed, although it was expected that differing perspectives would refer to similar content.
- The historical context of the Third Place should be briefly outlined.
- Shorter more focused directory entries would provide the more practical approach.
- A template for these was required so that standard presentation of content would occur.
- Some topics for inclusion in the directory were:
 - Choosing an architect, including the role of international competitions (Marie-Francoise Working Group)
 - Refurbishment/renovation (Santi Romero)
 - Furniture (Andrew Cranfield with support from Kjartan Vevle)
 - Architectural perspective (Santi Romero)
 - How to read plans -for librarians (Olaf Eigenbrodt)
 - Checklist of points to be considered when visiting a library (Marie-Francoise Working Group)
- Need for an index
- Two country guidelines and standards would be included but these would not necessarily be inclusive lists. Catalonia/Spain and an abstract from the German standards would be included as examples of best practice.
- The content would ideally be available in both print and online versions, even if the online version is a preliminary rather than final version.

The Guidelines Working Group met on Friday 25th August at 1pm prior to the session and had a detailed discussion about some restructuring of the content and contributions for the directory section. Hellen Niegaard reported back to the second Section meeting and asked that all outstanding and additional material including illustrations reach her by the 1st October. Illustrations should be sent as TIF files.

Hellen and Andrew met with IFLA personnel in relation to the production of the publication. It would be produced for the Durban meeting and there would be an official IFLA launch. Improved technology meant that the publication could be of a good quality and some colour photos could be included, possibly two per introductory paper. Karen and Hellen will edit the final document in January and will meet if possible to do so. An electronic version will be available via the website but timing and content need to be finalized with Saur.

12. Designing Libraries website
The Secretary reported on a UK initiative to promote good design of public libraries by setting up a database and portal. The DesigningLibraries website could possibly act as a prototype for other countries thereby enabling exchange of information and expertise at an international level. The Chairman and Secretary had met with Marian Koren to discuss the possibility of broadening the approach of the designing libraries concept to include European libraries. The business model is still under review and the financial responsibility will in all probability lie with national library authorities. Once there is a usable business concept the Section for Library Buildings and Equipment will take this under review and propose strategy for input.
13. Any other business
 - 1 Hellen Niegaard asked if any members could suggest municipalities which had an established policy on culture as a driver for development. Suggestions should be emailed to her as soon as possible.
 - 2 The Chairman reminded everyone that new members would be needed for the Section for 2007- 2010 and good candidates should put their names forward.
 - 3 Information on a forthcoming conference in Florence on 28-29 September 2006 on *Architettura della biblioteca e identita universitaria* was circulated.

Karen Latimer
Secretary
12 September 2006