Meeting: Academic and Research Libraries Section Minutes of Standing Committee 1	Time: 11.30 August 18, 2007 Durban, South Africa

1. ATTENDANCE	
	ACTION

Present: Sue McKnight (Chair), sue.mcknight@ntu.ac.uk Stephen Marvin (Secretary) smarvin@wcupa.edu Klaus Ceynowa, ceynowa@bsb-muenchen.de Barbara Ford, bjford@uiuc.edu Kari Garnes, kari.garnes@ub.uib.no Mare-Nelli Ilus, mare-nelli.ilus@ut.ee James Neal, jneal@columbia.edu Roswitha Poll, pollr@uni-muenster.de Arnold Verhagen, a.j.h.a.verhagen@uva.nl Melita Ambrozic melita.ambrozic@nuk.uni-lj.si	

2. APOLOGIES:	
Marie-Dominique Heusse, Timothy Mark, Andrew McDonald, Gillian McCombs, JK Vijayakumar, Mohamed Abdeljaoued, Zhan Changzhi, Michael Cotta-Schonberg, Marie-Dominique Heusse, Ivan Kanic, Rossana Morriello, Agneto Olsson, Jarmo Saarti, Kathleen Salomon, Werner Stephan, D Thomas, Babakisi Tjedombo Fidzani, Els S Van Eijck van Heslinga.	

3. ATTENDANCE OF OBSERVERS	
Helen Adey, helen.adey@ntu.ac.uk Frederic Blin, frederic.blin@education.gouv.fr Wanda Dole, wydole@uair.edu Ernie Ingles, Karmen Stopar, Maria Musere, Beth Fisher The Chair also welcomed new members to the Standing Committee and congratulated Barbara Ford and Gunner Sahlin on their election to the IFLA Governing Board. Thanks were also given to retiring members of the Group, Melita Ambrozic and Barbara Ford whose names will be kept of the email distribution list for the Group if they wish.	

Meeting Called to order at 11:30 am on August 18, 2007 in Room 2a of the Conference Centre, Durban, South Africa		

4. ADOPTION OF AGENDA		
4.1	The agenda was approved	

5. MINUTES OF STANDING COMMITTEE HELD IN SEOUL 2006		
5.1	The minutes of the previous Section Committee meeting held in Seoul, South Korea 2006, were accepted.	

6. ELECTION OF SECTION STANDING COMMITTEE OFFICERS	
6.1	Sue McKnight has been re-elected as Chair and Treasurer and Stephen Marvin has been re-elected as Secretary/Information Coordinator	
7. REPORTS FROM THE EXECUTIVE TEAM	
7a	**Strategic Plan** It was noted that the new Strategic Plan for the Section will need to be drafted by the new committee and that the IFLA Strategic plan has been developed. Some new items for the IFLA Strategic Plan are intended to be included in Section Strategic Plans. For example: - enable worldwide inclusion in activities - lobbying for electronic content, services and tools - work with CLM to encourage open scholarly resources such as digital repositories - raise awareness of general public on key scholarly communications - lobbying for global reduction of tariff barriers Progress on the 2005-2007 Section Strategic Plan was reported as follows: **Goal 1**. Enable academic and research libraries worldwide to advance the public interest and to achieve institutional objectives of successful learners, effective teachers and productive and excellent scholars **Goal 1.1** Expand and improve worldwide access to electronic content, services and tools to support education and research: **Action a**. Main progress has been through the Section's work and cooperation with Copyright and IP groups and through the actions of individual members of the committee. Attention was drawn to Steven Marvin's work with librarians in China and James Neal's work in the US and involvement in CLM section of IFLA. - The successful session at the Conference in Seoul on Institutional Repositories has contributed to the Section's work in this area **Action b** – increase awareness among librarians, scholars and institutional administrators, and the general public on key challenges affecting scholarly communication.. Individual members of the Standing committee have been working on this in their own institutions encouraging involvement and pushing back the boundaries; also scheduled the Institutional Repository session in Seoul **Goal 1.2** – Expand and improve the digitization and preservation of the global and national heritage. Action a: The Section has liaised with UNESCO on the Memory of the World project. However, this goal is regarded as beyond the capacity of the Section. **Goal 1.3**. Action a: Reduce global and national barriers to library cooperation. The meeting held yesterday (Friday 17th August) at University of Kwazulu Natal involved a full day programme of presentations of lively discussion. Maria Musere thanked the committee for their help, cooperation and hard work. The meeting had been well received – 32 individuals had registered and 22 had completed and returned evaluation forms. The conference was viewed as excellent/good by 90%+ of attendees and 90% felt their expectations were met or exceeded. The feedback and comments will help to inform the sections next strategic plan. - Thanks were extended to Ex Libris whose sponsorship of the meeting meant that no charge was made to participants and that refreshments could be provided. Thanks also to the University of Kwazulu Natal for providing the Venue. **Goal 1.3 Action b.** Document best practices in the implementation and	.

	development of library cooperative and consortial organisations - Section in discussion with CARL & University of Laval over a possible Pre-conference on consortia cooperation organizations in Quebec. Discussion ensued on how international library cooperatives function, determining examples of best practices with open and pragmatic examples. Suggestions were to include ICORL & eIFL in the programming, build on the theme of mentoring with adaptation - people building consortia can be put in contact with other who have experience in this area and can develop the program toward an ongoing benefit.
	Goal 2 – Advance and improve the role of Academic libraries….Overarching aims agreed as follows: • programs should match and advise others • purpose should be to raise professionals from Section members • services and membership ideas gleaned from comments from the Essay contest winners

	Goal 3 Action 3.1 – Retain and grow section membership. Sue McKnight reported that although she did not have the exact figures to hand, the membership of the group had not been falling. • improving communication is encouraged by engaging in the list management system • Newsletter content to contain details of activities of members to raise interest and awareness .	
7b	**FINANCIAL REPORT** No expenses have been incurred, other than the support for four registrations to the IFLA Congress. It is proposed that this practice should be continued for the next IFLA Congress in Quebec, subject to the availability of funds.	
7c	**NEWSLETTER** All Section members are encouraged to submit articles. Will include information on the experiences of IFLA by the Essay winners. Aim is to provide content that is current, concise and of interest to members.	ALL
7d	**DISCUSSION EMAIL LIST** The email list needs more activity. Points raised and possibilities discussed included the following • CLM updates could include developments in their own country • An opportunity to Blog during the conference, encouraging people to volunteer before it begins. • There is an overload of newsletters by the 56 sections of IFLA • Suggest newsletter could be dedicated to a single topic, e.g. for next year's Consortia theme, contributors could post information to the list in advance of the meeting to raise interest and awareness, • Would it be better if the Section's Strategic Plan concentrated on 3-4 big issues rather than very broad directions?	
8. OVERVIEW OF GOVERNING BOARD AND PROFESSIONAL COMMITTEE		
8.1	• A Meeting to discuss IFLA's professional structure is to be held on Sunday 19th, 11:45 – 13:30. Everyone is encouraged to go and participate. • Coordinating Board is pleased to announce over 3,000 delegates are attending the IFLA Congress with approximately 1,000 from Africa, specifically South Africa. Nearly 120 countries are represented. • It has been agreed that all meetings during IFLA Congresses are to be declared as open, unless legal, financial or performance issues are being discussed. • All delegates must wear their badges at all times and are encouraged to use the buses or the People Mover rather than walk. • Three new IFLA language centres have been established to support translations of IFLA activities. They are based in Moscow (Russian), Alexandria (Arabic), and Dakar (Francophone Africa).	ALL ALL

	• Division Counsel has announced the Interlibrary Loan vouchers are being recalled, and then reissued for a further five year period. Presently funding to the amount of 100,000 Euros is tied up in these vouchers. By reissuing them, IFLA will have a more precise accounting of the amount needed to continue this support. At the present time, it was uncertain if the program will continue after five years.
	• IFLA IT upgrade has not been completed. IFLA is seeking technical experts for a two day meeting who could assist in scoping the redevelopment of the web pages. All expenses will be paid.
	Require nominations of people who can advise on:
	   o Open Source CMS
	   o Multilingual and accessibility issues on web sites
	   o Migration of pre-CMS content to CMS
	   o Review documentation
	   o Prepare budget
	   o Advise on contract
	   o Advice on companies which might do the work
	There was a discussion why such a global effort was needed when there must be regional technical experts immediately available from the region. Names of possible candidates are to be passed to Peter Law by first week in September and it is hoped to convene the group before the beginning of December.
	• The Membership toolkit is now available from the IFLA website and can be used for recruitment purposes
	• Noted that it had been agreed that in non election years, Section Committees could elect to hold one meeting rather than two. Committee members agreed that for the ARL Section, a brief meeting before the conference starts is useful to ensure that all arrangements are in place for Section activities during the conference with a longer meeting at the end to review Strategic plan, progress and agree actions to be completed for the following year's conference.
		All, by 1st week of September to Peter Lor

9. ORGANISATION OF EVALUATION OF SC ACTIVITIES FOR DURBAN		
9.1	Pre conference satellite event on Research & IT in African Libraries - evaluation and feedback has already been collated.	
9.2	Quality Issues in Libraries Discussion Group sponsored by ARL and Management and Marketing Sections – Klaus Ceynova will attend and distribute and collect evaluation forms.	Klaus Ceynova
9.3	Find a Mentor Session – Sue McKnight will liaise with Jaarmo Saarti to establish what arrangements have been made; approx 30 people have expressed willingness to act as mentors. There were several questions regarding how the mentor session would work and what expectations participants may have. It was agreed that any language barriers should be dealt with prior to breaking out, requesting those who speak certain languages to work together. It will also be made clear that there is no expectation that mentoring will continue post the conference. The Section will work closely with the New Professionals. Sue, as Chair of ARL SC will attend the New Professionals group meeting which precedes the mentoring session to promote attendance. All members of the ARL Section are asked to serve as mentors. This is a new experiment and an exciting break from the lecture format. Everyone is asked to bring back ideas to the committee.	All
9.4	Libraries in the Spotlight - joint session with Management and Marketing. The purpose is to highlight ways in which libraries can encourage politicians, leaders and others to recognise the importance of the libraries in their jurisdictions. Kari and Steve will administer the feedback processes and Klaus was thanked for his hard work especially in reviewing the papers.	Kari and Steven

9.5	Conduits for transformation: Incorporating multimodal instruction and learning into Information Literacy. This will be a joint session with Information Literacy Section. Sue McKnight will co-ordinate evaluation.	Sue McKnight
10. Strategic Plan for the ARL Section		
	The Section reviewed activities to date and looked at the possibilities for further joint section activities Suggestions include - Show and Share of tangible projects or services - Partner with Management and Marketing on promotion and sharing of resources - Partner with CLM on digital heritage collections, orphan works, indigenous knowledge - Open access publishing, repository programs - Partner with Information Literacy section on Information literacy developments - Partner with IT Section on Social software networking and marketing - STM publishing - Library technology integration Brainstorming continued on topics and issues related to the past efforts of the ARL, which has tried to do too much for everybody rather than attempting to focus on central concerns addressing long term benefits and sustainable impact. Interest was expressed in methodologies aimed at reaching those who cannot attend. Suggestion was made to encourage younger librarians to participate by having a discussion group of young librarians to consider current issues and involve younger librarians with programs. A possible topic for a panel discussion by young librarians was suggested on the topic "Should we be called Librarian or Information Professional?"	
11 ORGANIZATION AND WORKING ROUTINES OF SC MEMBERS		
	Discussion deferred until Standing Committee II on Friday 24th August	
12. IFLA 2008 IN QUEBEC		
	Ernie Ingles, on behalf of CARL, offered assistance with facilitating and promoting activities within Canada to help with planning the 2008 conference and pre-conference session. This was gratefully accepted.	
ADJOURNMENT		
	The meeting was adjourned at 1:05 p.m.	

Meeting: Academic and Research Libraries Section **Minutes of Standing Committee II**	Time: 8.30 Friday August 24th, 2007 Durban, South Africa

1. ATTENDANCE	
	ACTION
Present: Sue McKnight (Chair), sue.mcknight@ntu.ac.uk Stephen Marvin (Secretary) smarvin@wcupa.edu Klaus Ceynowa, ceynowa@bsb-muenchen.de Barbara Ford, bjford@uiuc.edu Kari Garnes, kari.garnes@ub.uib.no Mare-Nelli Ilus, mare-nelli.ilus@ut.ee James Neal, jneal@columbia.edu Roswitha Poll, pollr@uni-muenster.de Arnold Verhagen, a.j.h.a.verhagen@uva.nl Melita Ambrozic melita.ambrozic@nuk.uni-lj.si	

2. APOLOGIES	
Marie-Dominique Heusse, Timothy Mark, Andrew McDonald, Gillian McCombs, JK Vijayakumar, Mohamed Abdeljaoued, Zhan Changzhi, Michael Cotta-Schonberg, Miguel Duarte Barrionueva, Marie-Dominique Heusse, Ivan Kanic, Rossana Morriello, Agneto Olsson, Jarmo Saarti, Kathleen Salomon, Werner Stephan, D Thomas, Babakisi Tjedombo Fidzani, Els S Van Eijck van Heslinga, J Willemse.	

3. ATTENDANCE OF OBSERVERS	
Helen Adey helen.adey@ntu.ac.uk Frederic Blin, frederic.blin@education.gouv.fr Michael Herny University of Oxford Ernie Ingles, CARL Silvie Delorme Silvie.Delorme@bibl.ulaval.ca Dale Peters petersd@ukzn.ac.za Agneta Olsson Pham Bich Lien – Vietnam Yolanda Cooper Malemum Diouf	

Meeting Called to order at 8:30 am on August 24, 2007 in Room 22g of the Conference Centre, Durban, South Africa	

10. STRATEGIC PLAN OF THE ACADEMIC & RESEARCH LIBRARIES SECTION	

| **10.b** | General discussion on revision and implementation of the Strategic Plan
Ideas and suggestions for priorities in the next strategic plan included:
   • Marketing and promotion of libraries including integrating and raising the profile of libraries within wider institutions
   • Institutional repositories / open access and freedom of access to information
   • Expanding roles of LIS professionals – roles in teaching and learning, & scholarly publishing
   • Material and human resources to promote and raise the profile of libraries and librarianship within the developing world – how to gain visibility, promote good practice and be part of the development | |

	agenda	
	• Mutually beneficial transference; north / south interaction • Open access publishing world wide • Co-operative digitisation to promote free access • Specifics of digitising projects especially of academic & scientific materials, including issue relating to long term preservation of digitised materials • Professional development for Staff and Managers • Bibliometrics • Sharing knowledge across countries • Effective relationship programmes between Villages and Cities; reach out from Library to library; opportunities for adoption – rich western Universities could "adopt" a sister University in the developing world for long term relationships giving access to resources, expertise and opportunities for world wide outreach • Focus on the context in which libraries are working – what is the role of libraries if researchers are getting involved with the world wide grid – how can libraries compete with Global players such as Google and Amazon. Should librarians be more precise about the role they play when they are not the only players in the field – should librarians focus more on what they can do rather than bemoaning their loss of influence • Information Literacy agenda • Evaluations and assessment of Library services • Advocacy agenda – role of libraries in International public policy and within their own institutions • Benchmarking	
	ACTIONS: Nol Verhagen and Klaus Ceynova volunteered to work with Sue McKnight to draft an expand on the headings suggested	Sue, Nol & Klaus
11. ORGANIZATION AND WORKING ROUTINES OF SC MEMBERS		
11b	**SECTION NEWSLETTER** Stephen Marvin again asked for feedback on both the content of the newsletter and its usefulness. Noll Verhagen suggested that contributions from libraries on successful initiatives or even on problems being experienced and how they might be addressed would make the newsletter more of a communication tool rather than a publishing tool. Members of the community could also be asked to contribute. Jim Neal pointed out that many libraries publish press releases with this type of content and could easily include Stephen on their mailing list for press releases. Noted that the newsletter is currently published twice a year but could become more content driven and appear more frequently if enough material is provided. Content could include not only press releases but also Members' snippets, updates of Strategic plans, Library Annual reports (if published to the web, the newsletter could just contain the URL). Consideration could also be given to a wiki or a BLOG which may encourage participation and contributions	All to remember to contribute Stephen to try out new technologies and encourage participation
11c	**Email List** Currently seems to be dormant and is not being exploited fully. Sue McK encouraged more use of the list to promote communication between conferences. 120 members of the section have signed up and Stephen will investigate whether members are automatically signed up.	Stephen to investigate
11.d	**Liaison responsibilities with other IFLA units and programmes, etc**	

	Jim Neal is a member of CML and will act as a conduit / point of liaison. The ARL SC has no formal link with FAIFE but has worked closely with Management and Marketing section, the National Libraries through common membership of Division 1, Information Literacy section and New professionals group. Memory of the World developments will continue. Sue Mcknight is the new Secretary for Division One.		
12. IFLA 2008 IN QUEBEC CITY, CANADA			

12a	**Program Plans for the ARL Standing Committee**
	
	Nol Verhagen will lead on the partnerships ideas and work on the production of guidelines. Idea is that involvement in the partnerships idea would be on a voluntary basis and expectations would need to be clear from the outset. Involvement would need to be signed off at least at Directorship level. Noted that the success of the partnership would be more likely if the University or overarching Institution has partner relationships. Sue Mcknight will work with Nol on this agenda.
	
	After success of Mentoring session in Durban, it was suggested that a similar session could be run in Quebec, possibly with each table being themed e.g. a marketing table, and information literacy table, consortia table etc. [See hot topics below]
	
	Some discussion over whether the mentoring idea should be formally extended to 'members' of the New Professions group and how it would be helpful to link their membership to the ARL discussion list.
	
	Possible Quebec Programme include:
	
	    i) Possibility of a two hour "What's hot in Academic Libraries session"
	
	    ii) Possible joint event with Managing & Marketing on issues relating to Public-Private partnerships for additional funding, e.g.
	• Projects partnering with global players such as Google
	• External sponsorship / income generation initiatives that cross traditional borders, especially inviting any that have addressed the issue of how such partnerships affect open access to information
	
	    iii) Possible joint event with Information Literacy Section on the evaluation and effectiveness of Information Literacy programmes. This could be extended to become a three SC sponsored session with Information Literacy and Statistics SC.
	
	    iv) Services to indigenous peoples could offer the opportunity for a Canadian perspective
	
	    v) Could work with the IT Section on digitisations & preservation / warehousing of scientific / social sciences & humanities research data
	
	    vi) Potential of working partnership with CLM on digitisation of heritage collections from a copyright / IP point of view – may be more in keeping with the theme of the Milan conference in 2009
		Nol and Sue
		
		Sue to discuss with Convenor of the New Prof. DG	

12b	**Satellite meeting (CARL Universite Laval)** Organisational support / Publicity / Financial support. There was general agreement on the proposal of a full day programme with the theme of Consortia, ending with an evening event - possibly cocktails.		

	Agreed sponsorship should be sought to reduce costs & support the event. Silvie Delorme offered assistance with co-ordinating sponsorship seeking activities in Canada. Planning for 100 delegates for a practically based session with suggested themes including: • Resource Sharing • Co-operative purchasing • Co-operative storage • Consortial use of ILS • How to bring a Consortia to an end once its useful life has past. Sue McK and Stephen Marvin agreed to act as points of contact / liaising with Silvie, Ernie Ingles and CARL	 Sue and Stephen
13. EVALUATION OF THE DURBAN MEETING		
13a	**General evaluation feedback from SC sessions** **Quality issues session**: 300 attendees & feedback on the programme rated it as good. Attendance during the 2nd half of the session dropped to approximately 120. Noted that it would be sensible to find out how the current Quality Issues discussion group can be turned into a Section. **Find a Mentor session:** c. 200 attendees and feedback rated it as excellent or good. Noted that the evaluation form needs to be amended to include a section for denoting that the respondent is LIS /Lecturer, with a separate option of Other. **Libraries in the spotlight** (Partnered programme with Management & Marketing) was also rated excellent / good. Majority of the 150 attendees were from academic libraries **Conduits for transformation: incorporating multimodal instruction and learning into information literacy** (Partnered Programme with Information Literacy): Feedback suggested that speakers were very good but weakness was the IT with problems connecting with the internet. Some feedback felt the session was to Western focussed and sessions on evidence of what works would have been useful. Overall the session was very well received with ratings of Good / excellent. 300 attendees, primarily from academic libraries 2nd session (National Library of Singapore): feedback suggests that attendees were puzzled by it. Again the strong point was the speakers with IT / Internet access being judged weak. Suggested follow up topics included one on Social networking – does it help learning and what is the evidence to support this? Agreed that this suggestion should be added to the Hot Topics section. The Chair thanked Stephen Marvin for his work in administering, collating and preparing the summary of feedback for this meeting	 Sue to investigate Stephen to action
13b	**Articles for the Section Newsletter:** The following agreed to write pieces of the Durban Programme for the newsletter with a deadline of end of October: Find a Mentor session – Sue McKnight Quality issues in Libraries - Stephen Marvin Management & Marketing – Klaus Ceynova Information Literacy – Agneta Olsson	 Sue Stephen Klaus Agneta

13c	**Selection of "best paper" for IFLA Journal**	
	The meeting proposed Helen Partridge's paper "The Reflective Online Searching Skills Environment," from the joint session with the Information Literacy section on Conduits for transformation: incorporating multimodal instruction and learning into information literacy.	Sue to send to editor
13d	Ex Libris were thanked again for their generous support and sponsorship of the pre-Conference Satellite event at University of Kwazulu Natal.	
14 ADDITIONAL BUSINESS		
14a	IFLA IT upgrade - request for expertise has been clarified. IFLA Secretariat and seeking suggestions / nominations of individuals with experience of developing IT for a dynamic and well featured web presence.	
14b	Standing Committee agreed to use its Administration funds to pay for the registration fees for four individuals to attend the next conference in Quebec. As with this conference, Applicants will be asked to prepare a 500 word essay on why they want to come to IFLA and how they feel it would benefit them. For the Durban conference c. 40 essays had been received and they were blind reviewed against agreed criteria. It was suggested that support should be given to sponsoring applicants fro Asia / Oceania	Stephen
14c	Feedback to the General Council on the Durban Conference - the following points were made: - Security had been the major issue and a significant cause of concern for delegates - Cultural event at the City Hall - enjoyment had been impaired by problems with catering and organisation - Conference bags were disappointing and lack of a shoulder strap (for more security) was unfortunate - Catering and queues during the breaks had been a significant problem but improved towards the end of the conference - More positively – the venue was very easy to orientate in - The Opening ceremony was excellent - Overall facility was very good but occasionally let down by the technology	
14d	Professional Structure Review – Number of divisions has been reduced to five and the threshold for membership numbers necessary to sustain Section status has been set at 40.	
14e	Dr Dale Peters was welcomed to address the meeting on a mandated initiative from the new President of IFLA Claudia Lux. A small group has been established to co-ordinate IFLA working with UNESCO on developing Guidelines for Digital Libraries. It is intended that the guidelines will be presented at an open meeting in Montreal and Dr Lux has asked the working party to seek sponsorship from a Standing Committee for the establishment of a Special Interest Group on Digital Libraries. The emphasis of the work of the group is to include the social elements and not just the technical aspects of Digital Libraries. ARL agreed to sponsor the establishment of the SIG, if required, and the following points were made: i) Wish that the work of the SIG would recognise the different issues relating to digital libraries, digital content and digital publishing ii) It must be recognised that technology is vital but insufficient on its own – its is purely a delivery mechanism but the value of the content is the key to success iii) Measurement and evaluation of the use of digital resources / collections is also of major interest to the Statistics & Performance	

	Indicators SC.	
15 ADJOURNMENT		
	The Chair thanked all for their attendance and contributions and encourages all to continue contributing especially to the partnerships idea suggested by Nol. The meeting was adjourned at 11.40	