



**International Federation of Library Associations  
and Institutions**

**Academic and Research Libraries Section**

**Minutes Standing Committee 1**

**August 19, 2006 Seoul, Korea**

**Attending members:** Sue McKnight (Chair), Stephen Marvin (Secretary), Melita Ambrozic, Barbara Ford, Kari Garnes, Gillian McCombs, Mare-Nelli Ilus, Marie Dominique Heusse, Roswitha Poll, Tim Mark, Klaus Ceynowa, Arnold Verhagen, James Neal, Andrew McDonald

**Attending Observers:** Helen Adey, Frederic Blin, Alais Colas, Agneta Olsson, D. Reddy,  
**Special Guests:** Jun Hong, Ex Libris, Alex Byrne, President IFLA

**Apologies:** J. K. Vijayakumar, Jarmo Saarti, Kathleen Salomon, Miguel Duarte Barrionuevo, Rossana Morriello, Zhan Changzhi

**1. Meeting Called to order** at 8:40 am on August 19, 2006 in Room 330 of the Coex Conference Center, Seoul, Korea.

The Chair noted that Jim Neal had stood down as Secretary/Information Coordinator during the year and that Stephen Marvin had taken on the role of Secretary / Information Coordinator of the Section. Both Jim and Stephen were thanked for their contributions.

**2. List of members who sent apologies** for not being able to attend were read.

**3. Observers were recognized.**

**4. Agenda was approved.**

**5. Previous minutes** were accepted with a correction to the date on the last page for the Durban Congress to 2007, not 2008.

**6. Matters from the SC Executive**

**a. Name Change**

Governing Board accepted the recommendation from the Section to change its name from 'University Libraries and other General Research Libraries' to 'Academic and Research Libraries'. It was noted that the Academic and Research Libraries is the largest section of IFLA. The name change for the Section has been recorded for every outlet from IFLA, including the web page and other links.

**b. Translations of Section Documents**

Volunteers were thanked for their efforts in having Section documents translated: Frederic Blin (French), Marie Illus/MARIA Lushchil (Russian), Miguel Duarte Barrionuevo (Spanish),

Klaus Ceynowa (German – to come) and Rossana Moriello (Italian – to come). Arnold Verhagen offered translation into Dutch at the meeting.

It was noted that IFLA is adding Chinese and Arabic as official languages next year.

### **c. Strategic Plan**

The Strategic Plan for the Section and IFLA has been developed – draft for the Section will be reviewed under a separate agenda item.

### **d. Financial Report**

Section is in a healthy financial position. Only money drawn down was to support attendance by Jean-Claude Guedon as Keynote speaker on Institutional Repositories. Secretary may need to draw down small amounts for Administration and postage etc.

1,840 Euro are currently in the budget for Section expenses. It was noted that there had been suggestions that funds could be used to help with registration costs for delegates from under represented areas of the world e.g. Africa, South America, Arabic Countries and Middle East. It was also noted that the costs of travel and accommodation can be a disincentive for people to attend. Discussion took place on how Sections could also assist recruitment efforts in a more determined way by working with organisations that are sponsoring individuals from under represented area and offering to mentor / nurture their involvement in IFLA and the work of the sections. This initiative should be included in the Section's Strategic Plan and could also be linked to calls for papers. Rules would be required for making transparent the decision making processes on who receives funding.

Formal motion from Barbara Ford to support four registrations using section funds for the Durban conference: Two would be supported from Africa and two from South America. Seconded by Jim Neal and carried unanimously.

Barbara Ford will assist with Africa and Stephen Marvin will assist with Latin America. Recommendation was also made to contact the IFLA Liaison / regional offices for the corresponding regions.

### **e. Newsletter**

Stephen Marvin is the new editor of the Newsletter. The Chair reminded members that production of the newsletter is much easier when all contribute. Any assistance is greatly appreciated.

### **f. Discussion email list**

The Chair requested that procedures to subscribe to the list should be promoted to all members and also requested that Section Standing Committee members should register for the email list and push information to it, as it is a particularly useful tool for publicising up to date, time limited announcements. Be aware some spam filters are very aggressive at recognizing messages from Unifers or [IFLA] sources and may place such messages in the "Junk Email" folder. Everyone is encouraged to participate since ARL is the Section that covers the broadest area of interests.

Of the 500 members, only 20% have signed up to the discussion list. To subscribe, see <http://infoserv.inist.fr/wwwsympa.fcgi/subrequest/unifers> and click on subscribe, enter your email address.

### **g. Support for Colleagues**

There have been a number of requests for information related to various topics such as risk management and organizational issues. Recommendation made by Nol Verhagen for

Section Standing Committee members to identify specialties and –areas of expertise that they have or could facilitate access to from their –respective institutions. This information could be added to the web site.

Recommendation agreed and accepted. The Secretary to facilitate.

## **7. Governing Board Overview**

A special meeting on revisions to Sections and special interest groups is to be held on Sunday –20<sup>th</sup> August. Discussion ensued on a request for information regarding the recommended changes and how the Association could be made flexible enough to respond to issues as they arise. Discussion centered on many areas related to the Division structure and need for more democratic process for election to the governing board. The Section Standing Committee would encourage the President to analyze gaps in the structure and make changes where areas are no longer relevant Copyright / Legal issues and FAIFE need to be an IFLA HQ remit but to also use the expertise that exists in individual members. There is a need for Advocacy, so how should IFLA be organised so that it can be responsive? It has great expertise amongst its members but this is not easily mobilised. The IFLA HQ staff is very small and needs more help to facilitate better working. There is a need for staff to be knowledgeable regarding issues and policy as well as good bureaucrats. A robust response was developed and recommended to respond to the Governing Board request with the following general remarks:

- Governing Board should ensure elections are democratic.
- The current structures and divisions are no longer relevant to the current need of IFLA; the recommendations about minimum size of Sections was agreed in principle, as was the recommendations regarding special interest groups.
- A Flexible structure needs to be developed for dealing with emerging issues in funding and knowledge of issues.
- Issues of CLM, and FAIFE needs to have involvement of Headquarters initially as well as members.

The basic core of the above recommendations would be presented at the meeting on the 20<sup>th</sup> August with a full draft of the remarks being distributed to the Academic and Research Libraries Standing Committee members by early Fall 2006, before finalizing for sending to HQ by November.

Further discussion continued on other suggestions for improving activities of IFLA such as:

- o Section is encouraged to make Submission of proposals for projects, activities and standards.
- o Greater coordination between Discussion groups and the work of Sections.
- o Greater connection required between IFLA Regional offices and Sections. New proposals are developing for regional offices in an Arab nation and Russia. Efforts can be coordinated to develop membership and provide IFLA information translations.
- o Twinning projects can be developed with IFLA support.
- o Contact other member associations who have international relations to cooperate with IFLA goals.

Other announcements from Governing Board:

Elections for the Section Standing Committees are due this year. Terms are for four years with an eight year limit. Barbara Ford will be leaving the Standing Committee as she has served a total of eight years. James Neal and Melita Ambrozic will need to re-nominate for re-election to the Standing Committee if interested in serving again.

Related to the elections was a question regarding who is eligible to stand for election. An institution member's or association member's nominee is eligible. A personal member would have to be nominated by either an institutional member or an association member. They cannot stand in their own right.

Opening Session will require security check. Bring your badge, ticket and passport. Cameras are ok to bring. Plan to enter the hall early in anticipation of the program.

## **8. Organization of SC activities for Seoul**

a. Papers for the Sections presentation were reviewed for relevance to the topic. The process for attracting papers and presenters was discussed. Desire is to achieve quality with both content and presentation and there could be a tension between the desire to be both democratic and able to ensure high quality presentations. It was noted that presentation should not be read to facilitate simultaneous translation / interpretation.. Key points and a focus on the theme should be addressed to the audience. Discussion was made on opting for a combination of invited and submitted papers. Process of selection should be transparent. The Section's programme sub-group nominates the best paper, not the best presentation.

b. IFLA Booth is an opportunity for attendees to discuss the various section activities. The Academic and Research Libraries Section will be hosting a time at the IFLA booth during the conference. Recommend to bring copies of the newsletter and a brochure about the Section. Sue McKnight and Gillian McCombs will staff the booth for the Section.

c. Evaluation forms were prepared as a follow-up to the sessions sponsored by the Section. These will be distributed at the sessions and completed forms analysed afterwards.

## **9. Strategic Plan**

a. Activities to date. Chair requested that details of activities undertaken by member libraries that support initiatives in the Section's Strategic Plan should be submitted to Sue McKnight for inclusion in the Annual Report.

Following the Strategic Plan heading on:

### ***Membership Goals:***

#### **Objective One – Retain and Grow Section Membership**

- 4 registrations @350 Euros = 1400 for Durban Congress from Latin America and Africa.
- Contacting Asian colleagues encouraging continued participation.
- Target regional offices & local associations & National bodies to help pull in more representation from colleagues from underrepresented regions
- Reach out to Africa in advance via the IFLA Senegal regional office being established.
- Contact other academic library associations to encourage participation and our membership goals.
- France Association supports grants and funds activities in French speaking parts of Africa for librarians -to attend IFLA.
- Norwegian Association supports many developing countries to support further study and learn best practices.

- Contact members of your own institution or organizations to encourage study -visits and exchanges of experience, and with information relating to IFLA that colleagues would find useful and interesting..
- Barbara Ford suggested that a Newsletter article should be prepared on how Scandinavia, France and Sweden support and promote membership in IFLA as examples of good practice.
- Noted that the conference held in August is the most expensive time for travel
- Promote the special rate for student membership via library schools to help raise awareness amongst new librarians and bring in new ideas and energy

### **Objective Two – Resources and Tools**

- Email list improvements.
- Website being redesigned to hopefully allow feedback and virtual discussion
- Mechanism for directing enquirers asking for professional advice needs to be developed
- Identify relevant activities of IFLA with our own institution level.
- Follow-up activities e.g. What came out of IFLA Congress?, Forward IFLA messages to others, Librarian quarterly report on IFLA publications
- Provide via email, advice on topics.
- Recommend to post list of expertise on web page with a biographic IFLA statement of committee members.
- Provide added value to resources for member institutions
- List qualifications, expertise and knowledge of Section members to facilitate networking and interest
- Forward papers and add links to other sources or examples e.g. links to good practice websites / papers / information & standards etc. Noted that this task could be given to volunteers who would be willing to update and enhance the site as a way of being involved in IFLA
- Enhance papers to website, include translations, add value links to sites.
- Maximize discovery on the web site.

The discussion on the Strategic Plan will be resumed at the Standing Committee II meeting on Friday.

### **Special Visitor:**

During our meeting, we received a special visit and Welcome to IFLA from the current President, Dr. Alex Byrne. He was pleased to announce the extensive effort organized by South Korea to provide special recognition for the IFLA Congress. He highlighted:

- Development by IFLA for a stronger IT system.
- Broader reach to the indirect members from associations and institutions.
- Knowledge management system
- Commendation for work conducted by the ARL Section
- Key issues.
  - o Information Literacy agenda – has been a key issue in UNESCO's revised intention to work with IFLA as it brings together content and access technology. A press conference on this issue will be held during IFLA
  - o View of management of Digital Resources is too narrow, need to emphasize and embrace archives, museums and research. A Presidential initiative has been agreed on digital resource management.
  - o Division meeting questions to Alex Byrne
    - Disappointed on details of proposed reorganization of sections and special interested – does not go far enough
    - Discussion group renaming is limited
    - Nothing seems to change

- Goals and projects differ from name
- Prioritize, Find Gaps, Avoid overcrowding
- A flat structure – often tell us what we already know

Answers to questions:

- Reviews looked at numbers and activities.
- There is no process for creation or dissolution
- SIG's offer other levels of activities other than Sections
- SIG's should be allowed to develop into Sections but process needed with an evaluation component.
- Duplication needs to be removed and gaps covered.
- Top down action required to build on global interests

Comments on Divisions

- Divisions are an anachronism, and inhibit collaboration across Sections. Benefits could come from their abolition
- How should professional activity get represented at Governing Board level if we don't have Divisions?
  - From members of Sections into an electorate
- Further the professional work
- Evidence from elections show broad representation of interests

Other Difficult Issues

- Costs and Participation – recognize the time, cost and also language issues
- IFLA working to extend opportunities to help broaden participation e.g. more travel grants to encourage new professionals, widening languages of publications
- Issue of representation goes to the core of IFLA – there is still concern regarding the under representation and participation from Latin America even though IFLA went there a few years ago
- Strength and standards of libraries in parts of the world differ and it is encouraging to see more initiatives to bring in others.

Motion to adjourn approved at 11:18 Mr. Jun Hong, General Manager, Ex Libris invited the Standing Committee to lunch and extended his wishes that our stay in Korea be fruitful.

Stephen Marvin  
 Secretary/Information Coordinator/Editor of Newsletter  
<http://www.ifla.org/VII/s2/index.htm>



## **Academic and Research Libraries Section**

### **Minutes Standing Committee II**

**August 25, 2006, 14:00-16:50, Seoul, Korea**

#### **In Attendance - Standing Committee Members:**

Klaus Ceynowa (Germany), Barbara Ford (USA), Marie-Dominique Heusse (France), Mare-Nelli Ilus (Estonia), Tim Mark (Canada), Stephen Marvin (USA), Gillian McCombs (USA), Andrew McDonald (United Kingdom), Sue McKnight (Chair) (United Kingdom), James Neal (USA), Jarmo Saarti (Finland).

#### **Apologies:**

Melita Ambrozic (Slovenia), Zhan Changzhi (China), Babkisi Fidzani (Botswana), Kari Garnes (Norway), Rossana Morriello (Italy), Kathleen Salomon (USA), Els van Eijck van Heslinga (Netherlands), Arnold Verhagen (Netherlands), J.K. Vijayakumar (India)

#### **Observers:**

Helen Adey (United Kingdom) Frederic Blin (France) Alison Kimengyere (Uganda) Pairi Kytomaki (Finland) Robert Moropa (Zambia) Maria G. N. Musoke (Uganda) Tayo Nagasawa (Japan)

**Special Guest:** Dr. Maria G. N. Musoke, Makerere University, for Item 11

#### **Welcome**

Sue McKnight, as Chair, welcomed all attendees, including Standing Committee members and observers.

### **9. Strategic Plan continued**

Continuing our Agenda from the previous SC meeting, we continued to discuss points from the draft of the Strategic Plan for the Section. Working backward from the three goals of Society, Profession, and Membership, the Chair opened discussion. (Note: Minutes reflect the outline for each goal not the sequence of the discussion.)

#### ***Membership Goal***

##### **Objective One – Retain and Grow Section Membership**

- Immediate action will be made to attract representatives from Latin America and Africa to attend the South African Congress in Durban. Two registration fees will be paid by the Section for selected attendees to the Congress from each of these areas i.e. 4 in total. Action: Stephen Marvin and Barbara Ford volunteered to assist in contacting and offering the opportunity.

- Students are also an important target for membership. The student membership category is not promoted and should be included in the next newsletter.

### **Objective Two – Resources and Tools**

- Should the focus be on the Section or IFLA in general? If the Library Education Section is doing a relevant and high level conference programming, our Section could possibly identify gaps to find universities and colleges that have not joined or countries that are under represented.

### **Objective Three – Communication**

- Communication should increase the frequency of announcements and postings to the UNIVERS mail service. Add notices of events to list relevant programs.
- The Web site should contain as much current information to attract new members.
- The Newsletter should serve as a medium to attract attention to activities of the section.
- Standing Committee members to seek approval to forward updates from CAUL, SCONUL and other national or regional groups to the ARL email list. (Action: All)

### ***Professional Goal***

#### **Objective One – Leadership**

- Continuing professional development of workplace learning Section to be contacted for potential liaison. (Action: Sue to do).
- Encourage others to engage with activities of the section.
- Two registrations each for Latin America and Africa.
- Analyze countries not members of the section.
- Use electronic message service for notices, events and relevant programs.
- Library schools in developing countries for academic libraries.
- Volunteer as resource person.
- Liaison with Library Education and others.
- New certification in Library Leadership and Ph. D. in Library Leadership Seminars.
- Information literacy using portable and blog devices.

#### **Objective Two – Library Professionals**

- Training programs and transnational programs.
- Partnership with Young Professionals discussion group, career path, skill development and relevant need to upper level management, many retiring.
- Offer mentor for resume reviewers.
- Mentor, visit libraries, work with new professional development group for a program with Claudia Lux.
- Adoption program – provide assistance and advice.
- Twinning program for a duration of one to three years.
- Extend an offer to Section members to receive from or offer to other librarians and / or visit African libraries. Use mentoring as part of the visit. Reduce barriers to cooperation and develop international exchange programs. Accept and be willing to visit to exchange ideas. Mentor and establish good working relationship.
- Electronic mailing list (UNIVERS) to send out a regular question with replies, policy, practices and other information.
- Become a Section that is more transparent and offer the list of Section committee members with email and handout information at programs. Prepare to have a brochure and the newsletter to distribute. List Section committee members and their affiliations. Does the electronic mailing list offer an option out or describe how to subscribe on the web page? Of the 518 members only 100 are on UNIVERS.



- Durban - potential partnership with Section on Management and Marketing on promoting and marketing strategies for outreach to diverse customer groups (Action: Sue and Klaus to liaise with Àngels Massísimo i Sánchez de Boado)
- Management and Marketing Section has a database of library promotion tools with over 1500 images. Other professional associations such as ALA have Swap and Shop which are heavily attended for public relations material for a variety of audiences. (Action: Consider such a session for Quebec)

### ***Society Goal***

#### **Objective One – Worldwide access**

- Copyright Awareness: A number of SC members are engaged on Copyright matters. For example, Jim Neal already works with the IFLA Copyright and other Legal Matters Committee and made a presentation on copyright to this conference; he has an ongoing role on copyright matters; Stephen Marvin is involved a conference in China on acceptable use of copyright materials. (Action: review outcomes of the China workshop to see if there are resources etc that the Academic and Research Libraries Section could use for raising awareness in developing countries (Action: Stephen to report after workshop in China)
- Institutional repositories held a strong program in Seoul.
- Member share responsibility toward scholarly communications in many areas including intellectual property.

#### **Objective Two – Digitisation and Preservation**

- Memory of the World needs more activity from academic libraries. Need to have more information and establish a liaison to it. (Action: Stephen Marvin volunteered to contact and follow-up).
- Draft Action B and Action C – were seen to be the remit of the National Libraries Section, not ARL Section, so will be removed from our Strategic Plan.

#### **Objective Three – Reduce Barriers**

- ARL Section to seek a partnership with the ILL Section Plan and CARL for a two hour session on consortia and cooperative programs in Quebec.
- ARL Section could publish guidelines on best practice in consortia and cooperative programs from the conference to aid developing countries.
- eIFL, ICOLC cover similar objectives with programs that can reflect the changing nature of information services in libraries and the impact on cultural change using interaction versus tools.
- ARL Section could share a session with Acquisition Section on developing consortia buying agreements; Demonstrating best practices and help in the development world.
- Consideration as a pre-satellite program in Durban on this topic was declined.

Following the completion of discussion on the Strategic Plan, Sue McKnight will incorporate the suggestions and revisions for distribution and approval (Attachment to minutes).

### **10. Organization and working routines of SC members**

- Web site should contain relevant additions reflecting the activity of the section. The web site of IFLA is planned to be revised next year. The section will work with IFLA's time table. (Action: Stephen to ascertain). Regardless, any new items of benefit to our members should be added to the site immediately. (Action: SC members to send documents to Stephen for updating the web site)

- Newsletter design and layout could include more graphics with related image objects corresponding to the section. Design, layout and content are elements which could be revised. Newsletter could include information from library administrators, new members and less traditional new ideas.
- Liaison with other IFLA units such as discussion groups who are forward thinking. There are various lists of discussion groups. Also the New Professionals section would be important to invite conversation to come to the section meeting for discussions and add items to the Agenda.

## **11. Future Conferences:**

### **a. IFLA Durban Congress - Pre-congress activities**

- Friday, August 17, 2007. The Standing Committee received a proposal 'IT and Research in African University Libraries: Present and Future Trends' from Dr. Maria Musoke, Makerere University for a satellite program to be sponsored by our Section. It was agreed that there will be no fee for the session, so as to encourage African colleagues' participation, and a sponsor is being sought to support expenses. (Action: Sue McKnight) Publicity will be needed. Details of the program are in Attachment 1 to the minutes.

Other pre-conference sessions that were noted were:

- August 13 – 17, 2007 the Statistics and Evaluation section will be hosting a program in Stellenbosch (Performance Measures conference).
- August 14 – 16, 2007 the Market and Management section and IT section is conducting 'Managing technologies and library automated systems in developing countries: open source VS commercial options' in Dakar, Senegal.

### **b. Durban Open Sessions – draft to be confirmed with other Sections**

1. 2hr of ARL Section: Partnership with Young Professionals discussion group: Career Planning for middle managers and to conduct a 'leadership' and 'mentoring' session (Jarmo Saarti, Robert Moropa, Stephen Marvin, Sue McKnight)

2. Additional Session with Information Literacy Section: ***Conduits for Transformation: Incorporating Multimodal Instruction and Learning into Information Literacy***

3. Additional Session (no hours): Partnership with Section on Management and Marketing: Promoting and Marketing strategies for outreach to diverse customer groups. (Sue McKnight and Klaus Ceynowa to liaise with Angels and Trine)

### **c. Quebec 2008 – very draft**

1. ARL Section 2 hrs: Swap and Shop which are heavily attended for public relations material for a variety of audiences
2. ARL Section or Partnership with ILL Section and CARL in 2008 on a two hour session on consortia and cooperative programs
3. Partnership with Div.1: Managing libraries in a changing social environment – legal and organisational aspects (with Management and Marketing?)

## **12. Evaluation of the Seoul Meeting**

- Quality measures program was excellent. The session included information on quality measures on a national scale.
- Role in Online and Blended Learning and Teaching – Session 72 (23 Responses) Some comments reflected a weakness to the program due to limited discussion. Topics covered the technical issues and tools in the classroom.

- General rating
  - Sixty one percent of the attendees measured the program within the Good to Excellent range. Majority of responses, 50% felt the session was Good, with 34% indicating the program was fair and 11% reflecting the program was Excellent.
- Meeting expectations
  - Only 48% felt the session met their expectations with 26% clearly indicating the session did not meet their expectation and 17% indicating the session met some of their expectations. Sixty one percent of the attendees measured the program as meeting some or all of their expectations.
- Strengths
  - A good cross section with international coverage and broad range of presentations. There were several common threads among all the presentations. Case studies are appreciated with strategic overview particularly involving multinational and diversity issues. Suggestion made to organize together with other Sections on similar topic.
- Weaknesses
  - There was a lack of leading edge knowledge and no time for question/answer period. Translations are necessary. Facilitator should ensure the speakers keep within their time table and provide more examples. PowerPoint was over relied upon.
- Recommended topics for future congress
  - Participants would like to see more 'how to' sessions related to online courses. More case studies would be appreciated. Make the speakers and content related to the theme of the program. Faculty librarian cooperation program would be useful. Googleization of information would be needed to cover. Integration models of instructional technology in the university curriculum. Librarian skill development and applications of WebCT / Blackboard.
- Type of library
  - 83% of participants represented academic libraries and 11% identifying themselves as other.
- Other comments
  - Question and answer period needed as well as translations.
- Institutional Repositories – Sessions 151 and 155 (29 responses)
  - General rating
    - 93 % of the attendees assessed the sessions within the Good to Excellent categories. 56% expressed the sessions were Excellent with 34% judging the program was Good.
  - Meeting expectations
    - Comments were very favorable reflecting observations the sessions provided practice along with theory information. The sessions were viewed as directly related to current work of libraries and provided a good structure to progress practices.
  - Strengths
    - Sessions provided a real sense of discussion and allowed time for many questions. The sessions reflected current state of the art and the PowerPoint helped support speakers presentations.
  - Weaknesses
    - More examples of 'how to' would be useful. Session was not more global and concentrated on Anglo examples. Some of the topics were hard to follow. A history of development was not needed. Reading a paper does not allow interaction. Program was too academic.
  - Recommended topics for future congress

- Institutional repositories with library future plans and include digital access for public. Link this program with Knowledge Management Section. Study user behavior in digital settings. Add more diversity to include Asian experience with institutional repositories. Discuss politics and ethical issues relevant to information services. Identify long term consequences for services. Offer a presentation on very technical issues related to digital services and electronic access.
  - Type of library
    - 55% of the audience represented Academic libraries followed by 17% from Government, 13% from National libraries and the remaining representing Public and Education.
  - Other comments
    - More diversity and a broader global coverage for session content was frequently mentioned. Offer opportunity to deliver written questions and use for planning of future programs.
- Soliciting papers in the future. A call for papers with invitation to speakers needs to emphasize not only ability to write scholarly work but also ability to present ideas well. Of the 20 papers submitted, 75% were not specifically related to the topic. More information is needed in advance of the Congress for solicitation of papers. Otherwise, the flaw of the system is built in and anything may go wrong including scheduling programs without a speaker.

**IFLA Stand:** not very obvious promotion of ARL Section

### **13. Additional business**

#### **Professional Board Discussions**

- Draft of ARL Section Standing Committee comments on proposals from Professional Board to be circulated for comment; then forwarding to IFLA (Action: Sue McKnight)

#### **Thanks to Ex Libris**

- Standing Committee expressed their thanks to Ex Libris for hosting the SC lunch (Action: Sue McKnight to convey to Ex Libris on behalf of the SC)

### **14. Adjournment – 4:17 pm.**

Stephen Marvin  
Secretary/Information Coordinator/Editor of Newsletter

<http://www.ifla.org/VII/s2/index.htm>

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## **Attachment 1**

### **PRE-IFLA SATELLITE MEETING, DURBAN, AUGUST 2007**

**TITLE/THEME:** IT AND RESEARCH IN AFRICAN UNIVERSITY LIBRARIES: PRESENT AND FUTURE TRENDS

**DATE:** FRIDAY 17<sup>TH</sup> AUGUST, 2007

**LOCATION:** DURBAN, SOUTH AFRICA

#### **CONTACT PERSONS:**

(1) At Makerere University: Maria G. N. Musoke, e-mail: [universitylibrarian@mulib.mak.ac.ug](mailto:universitylibrarian@mulib.mak.ac.ug) or [mmusoke@med.mak.ac.ug](mailto:mmusoke@med.mak.ac.ug) and Alison Kinengyere, e-mail [Alisonk@med.mak.ac.ug](mailto:Alisonk@med.mak.ac.ug) Fax: 256-41 – 540374; telephone: 256-41-533735

(2) At Durban: Nora Buchanan, e-mail: [BUCHANAN@ukzn.ac.za](mailto:BUCHANAN@ukzn.ac.za) Fax: 27312602051; telephone: 27312602317

**AUDIENCE:** 50 (+ depending on publicity) UNIVERSITY LIBRARIES' STAFF

**SPONSORS:** IFLA ACADEMIC AND RESEARCH LIBRARIES SECTION

**CO-SPONSORS:** MAKERERE UNIVERSITY LIBRARY AND COLLABORATIVE PARTNERS

**PUBLICATIONS:** WEBSITE, PROCEEDINGS, NEWSLETTER.

#### **BRIEF ABOUT THE SATELLITE MEETING**

There is a growing need to share the experiences of automating African University libraries with limited human and financial resources, but amidst a growing number of users. In June 2005, Makerere University Library hosted a three-day Sub-regional conference on the theme "Library automation to reduce the digital divide: present and future trends for University libraries in East and Southern Africa". Fifty eight participants attended the conference from various Universities in Kenya, Uganda, Tanzania, Zambia and Zimbabwe, as well as participants from the University of Bergen (Norway), Universities of Iowa and Tennessee (USA).

To be able to take stock of ICT developments in the region and to continue sharing and learning from each other, it was recommended that a similar conference be held after two years. The conference should focus on the major issues, which emerged from the 2005 conference. These include: sustainability of ICTs in libraries, ICT policy, library systems and digital collection software, training of Librarians/information professionals, and addressing the bandwidth issue nationally and/or regionally.

It will be two years in 2007, and an opportune time to hold a follow up conference. The date and other details are indicated above.

Participants are expected to arrive at least by Thursday 16<sup>th</sup> August 2007. The organizers from Makerere University will arrive earlier to beef up the organizational support that may be required.

As the conference is a follow up of what was reported in 2005, University Librarians/Directors of University Library Services (those who did not attend the 2005 conference are welcome to share their experiences) will be expected to give an update on the progress/developments in their library automation activities in the past two years and operational/ implementation challenges. The presentations will focus on the major issues

identified: (a) Sustainability of ICTs in libraries – most of the ICT facilities are donor funded – what plans are in place to sustain the activities?; (b) Policy and practice – is there a policy, is it a Library ICT policy or a University one; is the policy supportive? What is the computer-student ratio and how does it compare with the international ratio?; (c) Library systems and digital collection software – What system is used and how does it meet the needs of the University community? Is the Library system interfaced with administrative systems e.g. Academic records, Human resource, Finance? Are there digitisation activities; what software is used and how does it meet the needs of users?; (d) Training of Librarians/information professionals to face the challenges of providing information services in the new era – what special and/or additional skills are needed and why?; (e) Bandwidth – what is being done to address the high cost bandwidth problem nationally and/or regionally? The presentations/reports will include demonstrations of the Library systems and digital projects. Each presentation may last 30 minutes. There will be an opportunity to demonstrate library systems and/or digital library projects fully in a separate session during the Main IFLA conference exhibition (participants may demonstrate some parts of their systems in the reports/presentations).

In addition, two papers will be presented on the topic ‘the critical need for libraries in developing countries to understand how research practices are changing and what is required (infrastructure and skills) to improve and strengthen library support for research.’ - the librarian point of view (one paper), and the researcher’s point of view (second paper).

A tentative programme:

<b>DATE</b>	<b>TIME</b>	<b>ACTIVITY</b>	<b>COMMENT</b>
Thu 16 <sup>th</sup> August 2007	Whole day	Arrival of participants and registration	
Frid 17 <sup>th</sup> August	9 a.m. – 1 p.m.	- Opening remarks (15min), - Five presentations (2 ½ hrs), and - Discussions (45 min)	30 min break
	1-2 p.m.	Lunch	
	2 – 3.00	Two papers and discussions	
	3.00 – 5.30	- Four presentations and discussions  [ Demonstrations of systems and Digital projects- participants to encourage system vendors to exhibit in the Main IFLA]	15 min break
Sat 18 <sup>th</sup> August	Whole day	Registration for IFLA	
Sun 19 <sup>th</sup> – 23 <sup>rd</sup> August		IFLA World Library and Information Congress	

## **Attachment 2: STRATEGIC PLAN REVISIONS**

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### **GOALS, OBJECTIVES and ACTIONS**

1. Enable academic and research libraries worldwide to advance the public interest and to achieve the institutional objectives of successful learners, effective teachers, and productive and excellent scholars.

*Supporting IFLA professional priorities: a) Supporting the role of libraries in society; c) Promoting literacy, reading and lifelong learning; d) Providing unrestricted access to information; e) Balancing the intellectual property rights of authors with the needs of users; f) Promoting resource sharing; g) Preserving our intellectual heritage; h) Developing library professionals; i) Promoting standards, guidelines, and best practices.*

- 1.1 Expand and improve worldwide access to electronic content, services and tools that support education and research.

Actions:

- a. work with IFLA Committee on Copyright and Other Legal Matters to represent our interests in global legislative and legal developments affecting libraries
- b. advocate for expanded open access to scholarly and educational resources
- c. promote the development of institutional repositories
- d. increase awareness among librarians, scholars and institutional administrators, and the general public on key challenges affecting scholarly communication

- 1.2 Expand and improve the digitization and preservation of the global and national heritage.

Actions:

- a. establish liaison with UNESCO "Memory of the World" project. Need to have more information and establish a liaison to it. (Stephen Marvin volunteered to contact and follow-up.)

- 1.3 Reduce global and national barriers to international library cooperation.

Actions:

- a. enable programs that facilitate global interlibrary loan and document delivery and sharing experiences
- b. document best practices in the implementation and development of library cooperative and consortial organizations (with CARL in Quebec in 2008)
- c. create congress program for librarians on how to work effectively in cooperative programs and structures, and advance transnational programs for librarians to work in or host librarians from the IFLA global community

2. Advance and improve the role of academic and research librarians and other information professionals in their institutions, in their communities, and in the world.

*Supporting IFLA professional priorities: a) Supporting the role of libraries in society; h) Developing library professionals; i) Promoting standards, guidelines and best practices*

2.1 Enable the development of leadership and communication skills by librarians.

Actions:

- a. liaise with Sections on Library Education, Section on CPD and Workplace Learning, LIS in Developing Countries Discussion Group and Young Professionals Discussion Group to see if joint programs could be of benefit to members
- b. develop and implement congress sessions in key areas of personal communication, project management, research and documentation, quality assessment
- c. Through members activities, e.g. working with academic librarians in Ghana, Nigeria; creating internships for librarians from developing countries; consider 'Adoption program/Twinning program' – provide assistance and advice for a duration of one to three years
- d. Extend an offer to Section members to receive from or offer to other librarians and / or visit African libraries. Use mentoring as part of the visit. Reduce barriers to cooperation and develop international exchange programs. Accept and be willing to visit to exchange ideas. Mentor and establish good working relationship.

2.2 Raise the profile of library professionals in the communities they serve and in the global mind.

Actions:

- a. develop and implement congress sessions in the areas of public relations and advocacy
- b. document and recognize best practices in library public relations on the national and institutional levels

3. Provide expanded services to the membership of the Section and to attendees at IFLA conferences.

*Relation to IFLA professional priorities: a) Supporting the role of libraries in society; h) Developing Library Professionals*

3.1 Retain and grow Section membership.

Actions:

- a. liaison with IFLA Regional Offices (Stephen Marvin – Latin America; Barbara Ford – Africa) to offer two each sponsored registrations for the Durban congress
- b. liaise with Francophile member countries in Africa to maximize attendance at the Durban and Quebec congresses



b. analysis of IFLA and Section membership (which countries are not members; which university and research libraries are not members of Academic & Research Libraries Section)

c. assist with study visits to member libraries when requested by colleagues – all members

3.2 Provide members with resources and tools to demonstrate the value of IFLA membership and participation.

Actions:

a. conducting a targeted event for African library directors as a pre-satellite session in Durban

b. continue to provide expert advice for colleagues who request assistance through IFLA contact

c. consider establishing an 'expert list' amongst Standing Committee members and colleagues to facilitate contact for colleagues on professional issues

d. consider a 'shop and swap' session in Canada that would share management, marketing and promotional information

3.3 Improve Section communication through development of a plan on the who and how of information distribution and member interaction.

Actions:

a. translating pamphlet and Section publications for the web site; include as much useful information as possible to attract and retain members; provide SC membership, Section newsletter and other information as handouts at conference sessions

b. including List Serve subscription instructions in Newsletter and emails to encourage more members to join the List

c. regularly contributing articles of interest to the List and newsletters

e. promoting student category of membership in all appropriate forums