



## IFLA Acquisitions and Collection Development Section

<http://www.ifla.org/VII/s14/index.htm>

### MINUTES

#### Standing Committee meetings held at the 2007 World Library and Information Congress: 73<sup>rd</sup> IFLA General Conference and Council in Durban

The Standing Committee met twice during the Annual IFLA Conference in Durban. The first meeting was held on Saturday, August 18 from 14:30-17:20 and the second on Friday, August 24 from 14:00-16:00. These minutes cover both meetings.

#### IFLA Acquisition and Collection Development Section-Standing Committee

1: Saturday, 18th August, 14:30-17:20

##### 1. Attendance and general introductions

###### Standing Committee members attending were:

Joanna Ball, Ole Gunnar Evensen, Sook Hyuen Lee, Julia Gelfand, Sharon Johnson, Glenda Lammers, Natalia Litvinova, Judy Mansfield, Pascal Sanz, Lynn Sipe, Pentti Vattulainen, Sha Li Zhang, Nadia Zilper

###### Standing Committee members not attending were: (\*= prior notice given)

Corrado Di Tillio\*, Nancy Davenport, Pilar Dominguez Sánchez, Doina Farkas\*, Jeffrey Gardner, Rosa Garcia Blanco\*, Rolf Griebel, Klaus Kempf, Catherine Omont\*, Anna Popova, Silke Trojahn\*, Sun Tan, Kazuhiro Uchumi\* (Corresponding Member), Absalom Umarov

###### Observers attending were:

Kay Cassell (U.S.), Suzanne D. Gyeszly (Qatar), Fariborz Khosravi (Iran), Helen Ladrón de Guevara Cox (Mexico), Kathleen Webel (U.S.)

##### 1.1 Permission of Observers to attend

Permission for Observers to attend the meeting of the Standing Committee was unanimously granted. Observers were welcomed by Pentti Vattulainen, Chair of the Committee and were encouraged to participate in the discussions.

## **1.2 Apologies for absences**

The Chair passed on to the Committee apologies from those members that had communicated their inability to attend either this first meeting or that would not be able to come to Durban at all. The excused attendees are noted with an asterisk in the list of members not attending, above.

## **2. Adoption of the Agenda**

The Agenda was approved as proposed.

## **3. Announcements**

No announcements were presented.

## **4. Election of the Incoming Chair and Treasurer**

This being an election year for IFLA Officers, Pentti asked for nominations for the position of incoming Chair/Treasurer. Lynn Sipe, the current Secretary/Information Officer was the only name submitted for nomination. He agreed to accept the nomination and was elected unanimously.

## **5. Election of the Secretary/Information Officer**

Pentti thanked Lynn for his work during his two terms as Secretary/Information Officer of the Section. Nominations were then requested for the position of Secretary/Information Officer. Two names were proposed from the floor: Ole Gunnar Evensen and Corrado Di Tillio. Corrado Di Tillio was elected to this position in a secret ballot.

## **6. Section Programme in Durban**

### **6.1 Open Programme**

It was noted that the Section's Open Programme was to take place at 16:00 on Tuesday, 21 August, in Hall 2A. The theme was to be "Collection Description Models-Next Generation Initiatives." Speakers included Juha Hakala and Esa-Pekka Keskiö (National Library of Finland) on "Description of collections in theory and practice"; Gordon Dunsire (Centre for Digital Library Research, Glasgow) on "Landscaping the future for collaborative collective management"; and Glenda Lammers (OCLC) on "Cooperative collection development models. Can it really be that easy?"

Pentti reported that he had learned on Monday that neither of the Finnish speakers were able to make the trip to Durban and that someone else would have to be identified to read their paper in their absence.

## **6.2 Section Dinner**

The annual dinner of the Standing Committee members was to be held on Sunday evening at 18:30. The venue was a seafood restaurant which had been highly recommended, "The New Café Fish". Approximately thirteen Standing Committee members and guests were expected. It was agreed that we would meet in front of the IFLA Registration Desk at 18:00.

## **6.3 IFLA Special Hearing**

The Chair encouraged all Standing Committee members to attend the Special Hearing arranged by the Professional Committee on the proposed changes to IFLA's professional structure. The Hearing was to be held on Sunday at 11:45 in Room 1A-B. Little direct impact on the composition or activities of the Acquisition and Collection Development Section were anticipated.

## **7. Reports**

### **7.1 Report from the Division V Coordinating Board Meeting of Friday, 17 August 2007.**

Lynn Sipe reported on highlights of the Coordinating Board meeting held the day prior to the Standing Committee's first meeting of the conference. Edward Swanson, Chair of Division V, encouraged members of all Standing Committees in Division V to attend the Special Hearing (see **6.3**). IFLA's election procedures were discussed, with the policy emphasized that no outgoing members of a Standing Committee were able to participate in nominating or in the election. No service by members of the Sections was required at the IFLA booth, unlike in the past. Officer Training for all IFLA Officers was to be held on Monday at 13:45. Durban police were providing an enhanced presence in the city during the conference. For security reasons it is imperative to wear IFLA conference badges whenever at the International Conference Center.

Edward also reported on that day's meeting of the Governing Board. All meetings at the IFLA Conference, including the Professional Committee and the Governing Board are open to all members, with no permission required to attend. IFLA now has three new language centers, in Dakar, Moscow and Alexandria. A new IFLA regional center is being established at the University of South Africa in Pretoria. The venue for the 2010 IFLA Conference is to be announced on Thursday at the Closing Session.

The second meeting of the Division V Coordinating Board was to be held on Friday, 24 August after the second meeting of the Standing Committee at 17:00. Lynn was going to be unable to attend due to early evening plane reservations.

## **7.2 Other Reports**

There were no other reports at this time.

## **8. Action Update on the Strategic Plan**

It was noted that IFLA's deadline for receipt of each Section's Strategic Plans for 2008-2009 was the end of October 2007.

Copies of the Section's current Strategic Plan had been distributed to the Standing Committee Membership by e-mail prior to the Durban Conference. Copies were distributed to those in attendance who lacked one. Various sections of the Plan were identified for change or new additions were suggested. Included among the points raised in the discussion were:

- Addressing the endangered species of print
- Emergence and importance of e-books
- Technology driving collections
- Cooperation with other IFLA Sections and units
- Question of supposed 'partners' with the Section are really on board
- Scholarly communication
- Open access issues
- Possibility of cooperating with LIBER for the Milan Conference
- Guidelines for digitization projects
- Collection level cataloging
- Development and management of hybrid collections
- Further reference to license agreements

Lynn agreed to take the various points which had been raised and to draft a preliminary version of the 2008-2009 plan for consideration at the second meeting of the Standing Committee on Friday.

## **9. Projects**

### **9.1 Electronic Resources Guidelines**

An update on the status of the Section's *Electronic Resources Guidelines* was provided by Lynn Sipe. (Copies of the latest draft of the *Guidelines* had been distributed previously.) Lynn asked for additional volunteers from the Standing Committee to assist in working on the *Guidelines*. Julia Gelfand volunteered to work on an appendix on additional resources. Glenda Lammers volunteered to

draft the section on acquisition of electronic resources and Nadia Zilper volunteered to work on the section on selection of electronic resources. A deadline of 1 February 2008 was agreed upon so that there might be adequate time to review the *Guidelines* at the Mid-Term Meeting.

## **9.2 Gift Instructions**

After some discussion the Standing Committee agreed that it was important to proceed with work on the *Gift Instructions* document. This has been an agenda item for recent meetings and little progress had been made to date but it was determined to be an important focus and a final definitive push for completion would be made. The starting point for a sub-committee to work on the *Gift Instructions* would be Kay Cassel's article in *New Library World*. The following individuals volunteered to work on the sub-committee, which was to be chaired by Judy Mansfield: Pentti Vattulainen, Pascal Sanz, Sha Li Zhang, Sharon Johnson, and Helen Ladrón de Guevara. Again a deadline of 1 February 2008 was agreed upon.

## **10. Future Conferences**

### **10.1 Quebec, 2008**

A sub-committee of volunteers, consisting of Pascal Sanz, Pentti Vattulainen, Glenda Lammers and Lynn Sipe were to meet before the Friday meeting of the Standing Committee to draft a theme for the Quebec Conference's Open Programme of the Section. Corrado Di Tillio was to join them in initially reviewing responses received to a call for papers for the Open Programme in advance of the Mid-Term meeting.

Pentti reported that the Section had been invited to participate in a joint satellite meeting, before or after Quebec, with the Document Delivery and Reference Sections, with a possible theme of "Rethinking Resource Sharing". Further details would be provided by Pentti and Lynn at the Standing Committee's second meeting on Friday.

### **10.2 Milan, 2009**

As time was running short it was agreed to postpone discussion of the Milan Conference to the Friday meeting.

## **11. Mid-Term Meeting, 2008**

Possible sites for the Standing Committee's Mid-Term Meeting in March were discussed though no definitive conclusion was reached. The Committee has a standing invitation from Guadalajara, Mexico to meet there. Additional

possibilities mentioned were Prague, Lisbon and perhaps Naples. This topic was also to be pursued further at the Friday meeting.

## **12. Section Review, IFLA's Professional Structure**

There was nothing new to discuss in this regard as everything depends on the outcome of the Special Hearing on Sunday and subsequent decisions by the Professional Committee.

## **13. Other Business**

There was no other business brought before the Standing Committee.

## **14. Adjournment**

The meeting was adjourned at 17:19.

## **IFLA Acquisition and Collection Development Section-Standing Committee 2; Friday, 24<sup>th</sup> August, 14:00-16:00**

### **1. Attendance and general introductions**

#### Standing Committee members attending were:

Joanna Ball, Ole Gunnar Evensen, Julia Gelfand, Sharon Johnson, Glenda Lammers, Natalia Litvinova, Judy Mansfield, Pascal Sanz, Lynn Sipe, Pentti Vattulainen, Sha Li Zhang, Nadia Zilper

#### Standing Committee members not attending were: (\*= prior notice given)

Corrado Di Tillio\*, Nancy Davenport\*, Pilar Dominguez Sánchez, Doina Farkas\*, Jeffrey Gardner, Rosa Garcia Blanco\*, Rolf Griebel, Klaus Kempf, Sook Hyuen Lee\*, Catherine Omont\*, Anna Popova, Sun Tan, Silke Trojahn\*, Kazuhiro Uchumi\* (Corresponding Member), Absalom Umarov

#### Observers attending were:

Kay Cassell (U.S.), Suzanne D. Gyeszly (Qatar), Helen Ladrón de Guevara Cox (Mexico), Qukeza Ndzingani (South Africa),

### **2. Adoption of the Agenda**

The Agenda was adopted with some minor changes in order and inclusion of some topics that had been omitted. The order below reflects the corrected version of the Agenda.

### **3. Announcements**

Lynn noted that it is also election year for Officers of IFLA's Coordinating Boards. In the absence of other nominations he was elected Chair of the Division V Coordinating Board and Edmund King (British Library) was elected Secretary. (Terms commencing after the Durban Conference.) As Division Chair he also serves on IFLA's Professional Committee and the Governing Board.

### **4. Reports of Meetings at the Durban Conference**

#### **4.1 Special Hearing on IFLA's Professional Organization**

Natalia reported briefly on the Special Hearing held on Sunday. The proposed Division which includes Acquisition & Collection Development was seen by many who commented as too large and combining too many disparate units. Others felt that the Governing Board was reduced in size too much, especially from the professional activities side of the organization.

#### **4.2 IFLA Officer's Training**

Lynn reported on the IFLA Officer's Training which was held on Monday. Sections were encouraged to align their activities as much as possible with the over-all priorities of the organization. Strategic plans should be keyed to IFLA's Strategic Plan. IFLA's new recruitment toolkit is recommended as being of significant potential value in recruiting new members to each of the Sections.

#### **4.3 Information Coordinator's Meeting**

Lynn also reported on the Information Coordinator's meeting, which had been held on Wednesday, 22 August. *IFLA Journal* is moving to a higher proportion of papers from outside the Annual Conference in response to comments from external reviewers. Each Division is to recommend three papers from among its Sections from the Durban conference for possible publication in the journal.

Progress on a revised IFLANet is slower than anticipated, Lack of staff and lack of time for existing staff continues to be a problem plus the time estimated by an outside consultant was low. A first priority is the creation of a web-based SQML database from the existing Filemaker database, for use with IFLA's membership activities. Once the membership database is up and running successfully work will begin in earnest on the needed revisions to IFLANet.

### **5. Feedback on Durban Conference**

A significant number of comments were forthcoming about the Durban conference from the membership of the Standing Committee; these are highlighted below:

### **5.1 The Conference in General**

- Why did IFLA decide to hold the conference in such an unsafe environment?
- Some members felt as if they were prisoners of the hotels and the ICC and had only a limited ability to explore the city.
- Perception that IFLA did nothing to inform delegates or to fully report to delegates on the security situation.
- The cultural gala was seen as problematic, both in terms of venue and with insufficient food provided.
- Actual cultural presentation was perceived as chaotic.
- Difficult to find a taxi upon leaving the cultural gala.
- The Opening Ceremony was widely viewed as excellent.
- Mixed reactions to the beach party; some liked it, some did not.
- Question raised as to the wisdom of incurring the expense of publishing such an expensive appearing volume on South African libraries.
- No list of registered participants provided as in the past.
- Some delegates had problems with multiple registration charges by Congrex.
- No evaluation form for the conference was in the registration packet.

### **5.2 Standing Committee Dinner**

The annual Standing Committee dinner was regarded as a success by all who were present, on what happened to be Ole Gunnar Evensen's birthday. The date and time was for next year's dinner at 7 p.m. on Sunday, 10 August in Quebec.

### **5.3 Open Programme**

The Section's Open Programme on Tuesday was very well received. The speakers were quite interesting and attendance of more than 180 was very good indeed. Pentti Vattulainen was praised for the excellent job he did in chairing the programme and special thanks were extended to Paivi Pekilarinen, from Finland, who did an outstanding job of presenting the paper provided by the two missing Finnish presenters.

## **6. Nomination of paper for *IFLA Journal***



After discussion of the papers presented during the Section's Open Programme it was decided that Standing Committee member Glenda Lammer's paper on cooperative collection development would be recommended to Division V as a possible selection for *IFLA Journal*.

## **7. Quebec Conference**

### **7.1 Satellite Meeting**

Lynn reported that he and Pentti had met with representatives from the Document Delivery Section and the Reference Section about a proposed, albeit past the IFLA deadline for such, satellite meeting in conjunction with the Quebec conference. It appears that the meeting will take place in Boston, Wednesday and Thursday, 6-7 August at the Boston Public Library. The tentative theme is "Rethinking access to information: evolving perspectives on information content and delivery". Poul Erlandsen, from the Document Delivery Section, has volunteered to serve as the organizational coordinator for the meeting. The meeting format will be comparable to that of the satellite meeting held in Seoul, with the same participating sections.

A Working Group, representing the Acquisition & Collection Development Section, was appointed consisting of Pentti, Ole Gunnar, and Judy Mansfield, with Lynn as an *ex officio* member.

In the Standing Committee discussion some concern was expressed about the expense involved in attending a meeting in Boston and possible visa problems that participants from outside the U.S. might have. Pentti said he would convey these concerns to the organizers.

### **7.2 Quebec Conference**

Pascal reported on the initial planning discussions for the Quebec Open Programme, involving him, Pentti, Glenda and Lynn. The theme selected is "In and Out (of copyright): Contrasting perspectives on digitization of library collections". 1 November was agreed upon as the deadline for Lynn to issue the Call for Papers. Further discussion of the Quebec Conference will be a major agenda item at the Committee's Mid-Term meeting.

## **8. Milan Conference**

Discussion of the Milan Conference was postponed until the Committee's Mid-Term Meeting.

## **9. Mid-Term Meeting**

Further discussion was held as to the location of the Committee's Mid-Term meeting. It was eventually decided that we would accept the standing invitation from the Cultural Center of the University of Guadalajara, as conveyed via Helen Ladrón de Guevara Cox, to provide the venue and serve as the host for the meeting. The dates of 6-7 March were agreed upon [N.B. these dates were subsequently changed to a week later after the IFLA Conference.]. The pattern that has been used in previous Mid-Term meetings would be followed, with a workshop with local colleagues on the Thursday and the actual business meeting of the Standing Committee will be held on Friday. For those able to stay over, Saturday is available for cultural and tourist activities. Aspects of collection development and collection assessment will be a primary theme of Thursday's workshop. Translators will be provided for non-Spanish speakers. The OCLC Mexico office will help sponsor the meeting. Lynn, with the assistance of Julia Gelfand, will work with Helen on developing details of the meeting.

## **10. Strategic Plan**

Lynn distributed for discussion photocopies of a handwritten draft of the Section's Strategic Plan for 2008-2009, reflecting comments from the Saturday meeting of the Standing Committee. Based on additional suggestions made at the meeting a final version of the Plan was to be distributed to the membership and posted on IFLANet before the end of October 2007. It was specifically recommended that mention of the Mid-Term meeting should be included as one of the Action items in the Plan.

## **11. Projects**

There was no additional substantive discussion on the Standing Committee's projects beyond that which was covered in the Saturday meeting.

## **12. Other Remaining Business from the First Meeting**

There was no other remaining business from the first meeting.

## **13. Other Business**

The Standing Committee accepted and welcomed two Corresponding Members to the Committee's membership, Helen Ladrón de Guevara Cox (Adviser, State of Jalisco [Mexico] New Library Building Project) and Suzanne D. Gyeszly (Texas A & M University, Qatar campus).

Lynn expressed thanks to Pentti for his six years of service as an officer of the Section, two as Secretary/Information Coordinator and four as Chair. Fortunately he continues as a member of the Standing Committee for two more years.

## **6. Adjournment**

There being no other business the meeting of the Standing Committee adjourned at 15:58.

Respectfully submitted by Lynn Sipe, outgoing Secretary & Information Officer