



IFLA Acquisitions and Collection Development Section

Standing Committee meetings held at the 2005 World Library and Information Congress: 71st IFLA General Conference and Council in Oslo

Minutes

The Standing Committee met twice during the Annual IFLA Conference in Oslo. The first meeting was held on Saturday, August 13 from 11:30-14:20 and the second on Saturday, August 19 from 11:00-13:500. These minutes cover both meetings.

IFLA Acquisition and Collection Development Section-Standing Committee 1: Saturday, 13th August, 11:30-14:20

1. Attendance and general introductions

Standing Committee members attending were:

John Byford, Corrado Di Tillio, Ole G. Evensen, Christina Friström, Klaus Kempf, Susan Nutter, Natalia Litvinova, Catherine Omont, Liv Rustiviken, Pascal Sanz, Lynn Sipe, Pentti Vattulainen, Nadia Zilper

Standing Committee members not attending were: (*= prior notice given)

Tatiana Afanasieva, Pilar Dominguez Sánchez, Doina Farkas*, Jeffrey Gardner, Christine Girard, Rosa Garcia Blanco*, Rolf Griebel, Sook Hyuen Lee*, Anna Popova*, Irina Skorikova, Tan Sun*, Silke Trojahn*

Observers attending were:

Kay Cassell (U.S.), Suzanne D. Gyeszly (Qatar), Franck Hurnville (France), Marina I. Mercado (St. Kitts), Simonetta Pasqualis (Italy), Hildegard Schäffler (Germany)

1.1 Permission of Observers to attend

Permission for Observers to attend the meeting of the Standing Committee was unanimously granted. Observers were welcomed by Pentti Vattulainen, Chair of the Committee and were encouraged to participate in the discussions.

2. Apologies for absences

The Chair passed on to the Committee apologies from those members that had communicated their inability to attend either this meeting or that would not be able to come to Oslo at all.

3. Adoption of the Agenda

The Agenda was approved as proposed with the addition of an additional project of the Section as Agenda Item 11.5.b. This concerned the possible development of an electronic resources manual, a suggestion which was first raised at the Buenos Aires conference.

4. Election of Officers for the Term 2005-2007

In keeping with standing IFLA policies and procedures it was necessary to elect the two Officers of the Section at the meeting. Pentti Vattulainen was nominated and re-elected as Chair of the Section and Lynn Sipe was nominated and re-elected as Secretary/Information Officer of the Section.

5. Approval of minutes from Standing Committee meetings in Buenos Aires and from the Bologna Mid-Term meetings.

The minutes of the meetings from both the Buenos Aires Conference and the Bologna Mid-Term meetings were approved as presented. Pentti Vattulainen volunteered to forward the URL for the Bologna Workshop to members of the Standing Committee.

6. Report from the Division V Coordinating Board Meeting of Friday, 12 August 2005.

Lynn Sipe reported on highlights of the Coordinating Board meeting held the day prior to the Standing Committee's first meeting of the conference. Edward Swanson, Chair of Division V, noted that IFLA still had no results to report from the pilot project of reviewing selected IFLA Sections, prior to the forthcoming review of all Sections, including Acquisition and Collection Development. Answers to a set of questions from each Section were due to IFLA HQ by 15 November 2005.

IFLA HQ has some concern about how each Section identifies speakers for its program at the Annual Conference. Each Section is reminded that it is important to issue a general call for speakers on IFLA-L and as extensively as possible to cast the net as widely as necessary. There should be every attempt to be as open as possible in recruiting speakers and not necessarily limiting the opportunity to members of the Section or the Standing Committee. Once the Section has identified the program theme the initial call for speakers should request only a title and abstract of the proposed presentation, with responses due by 1 February of the year of the conference.

No newsletter from Division V was a candidate for Best Newsletter of the year. IFLA is evaluating the satellite meetings that accompany each annual conference. There is particular concern that the IFLA connection and identify is maintained in each instance. Sponsors of satellite meetings are encouraged to work with IFLA's regional sections, as appropriate. The President-Elect of IFLA intends to focus on indigenous peoples and their library services.

IFLA revenues to date were down about 5,000 euros from the same period last year, though IFLA is working with a very conservative budget. As of the date of the Coordinating Board meeting 2,689 had pre-registered for the Oslo Conference.

The Governing Board of IFLA has created the "IFLA Fund", one goal of which is to raise endowment for specific emergency needs such as tsunami relief for affected libraries.

Reference was made to the possible restructuring of IFLA's Sections and Divisions. The existing administrative structure has been in place for four years. The pending review of each of the IFLA Sections is part of the restructuring consideration, as some Sections do not have enough members to remain as a separate Section.

IFLA policy was reiterated that anyone who holds any office in IFLA can not accept any gift greater than 50 euros in value from any party that might wish to influence any IFLA decision or action.

Brief updates were presented from each of the Sections in Division V. No news was available as to any desired changes in the Sections' forthcoming revision of their Strategic Plans, due in November 2005. It is not too early to begin thinking about the next revision of the Strategic Plans, for 2008-2009.

The second meeting of the Division V Coordinating Board was to be held on Friday, 19 August after the second meeting of the Standing Committee.

7. Section's Activities in Oslo

7.1 The Open Program

Pentti noted that Victoria Owen would be replacing Leslie Chan as one of the presenters at the Section's Open Program. The Open Program is to be held on Tuesday, 16 August, from 13:45-15:45 in one of the less desirable venues, in terms of convenient access, at the Conference. The fact that IFLA had limited open programs to only two hours was also a source of concern.

The theme of the Open Program is "Electronic Resources-different approaches for end-users". Victoria Owen is to speak on "Improving access to electronic resources in developing countries: challenges and opportunities"; Kjersti Rustad is to address the "Collection of and access to digital documents in the National Library of Norway"; Hildegard Schäffler is to focus on "National licenses as the philosopher's stone of end-

user access?"; and Joe Hewitt is to describe his experience in "Bringing electronic resources to the people: the story of North Carolina Live".

Pentti thanked Nadia Zilper for providing the Russian translation of two of the papers to be presented and Christine Gerard for providing the French text of the paper from the National Library of Norway.

7.2 Section Dinner

Liv Rustviken reported that she had made reservations for the Standing Committee's annual dinner at 8 p.m. on Sunday, 14 August at a seafood restaurant on Bgødy. Those going to dinner were to meet at 7 p.m. at the ferry dock opposite the Town Hall.

7.3 IFLA Booth

In response to a request for representatives from the Section to appear in the IFLA Booth in the exhibits area on Monday, 15 August from 14:00-15:00 Corrado di Tillio and Lynn Sipe volunteered.

The Chair requested volunteers to represent the Section in the IFLA Booth in the exhibits area from 9:00-10:00 a.m. on Thursday, 26th August. Corrado Di Tillio and Lynn Sipe agreed to accept this responsibility.

8. Annual Report and Financial Report

Pentti reported that the texts of both the Section's Annual Report to IFLA and the Section's Final Report could be found on the Section's website at <http://www.ifla.org/VII/s14/annual/sp14-04.htm>

9. Strategic Plan for 2006-2007

A considerable amount of the meeting time was devoted to updating the Section's *Strategic Plan* from the 2004-2005 version to a revised *Plan* for 2006-2007. Lynn Sipe led the discussion, first distributing a copy of the draft plan as it existed after the Bologna meetings of the Committee in February. The references which follow refer to that draft as it was considered at the Oslo meetings, which had also been distributed electronically to members of the Standing Committee prior to the Oslo meetings.

Goal 1, Action 1: Pentti noted that the *Handbook on International Exchange of Publications* would be posted on a server (URL to be provided later), with major changes only from the previous edition noted. The Action was revised to monitor the IFLA publication process for the completed revision of the *Handbook*.

Goal 1, Action 2: Deleted

Goal 1, Action 3: Changed to Action 2, with revised language focusing on electronic resources in developing countries.

Goal 1, Action 4: Changed to Action 3, with new language on developing a joint open programme with the Serials and Other Continuing Resources Section for the Seoul Conference on evolving business models for hybrid, i.e. print and electronic, collections.

Goal 2, Action 1: Deleted, reflecting the decision at the Bologna meetings to discontinue the *Acquisition and Collection Development Bibliography*.

Goal 2, Action 2: Changed to Action 1, with new language on developing joint satellite (pre-conference) events at the Seoul and Durban conferences with the Reference and Information Services Section and the Document Delivery and Resource Sharing Section on practical approaches in resource sharing, reference and collection development in developing countries.

Goal 2, Action 3: Retain. It was noted at the meeting that a version of the paper from the Berlin Conference was to be published in the next issue of *New Library World*.

Goal 2, Action 4: Deleted.

Goal 3, Action 1: Retain.

Goal 3, Action 2: Retain, with the language altered to reflect the fact that the Publishers Relations Advisory Committee no longer exists.

Goal 3, Action 3: Retain.

In the interests of time further discussion of the *Strategic Plan* was postponed until the second meeting of the Standing Committee.

10. Programs for Future Conferences

10.1 Seoul 2006: “Libraries: Dynamic Engines for the Knowledge and Information Society”

The Section is planning on doing a joint program in Seoul with the Serials and Other Continuing Resources Section. A planning committee, consisting of Pennti Vattulainen, Corrado di Tillio and Nadia Zipper from our Section and of Edward Swanson, Hildegaard Schäffler and Anne Okerson from Serials and Other Continuing Resources was scheduled to meet on Friday, 19 August before the second Standing Committee meeting. The theme for Seoul has not yet been determined.

The Section is joining with the Reference and Document Delivery Sections in co-sponsoring a satellite meeting before the Seoul Conference. The theme of the satellite meeting is “Resource Sharing, Reference and Collection Development in the Digital Age-

a Practical Approach”. The meeting will take place over 2 or 3 days at a location to be determined. Pentti Vattulainen, Corrado di Tillio and Lynn Sipe will represent the Section on the planning committee along with representatives from the other two sections.

10.2 Durban 2007: “Libraries for the Future: Progress, Development and Partnership”

Possibilities of topical coverage for the Durban Conference were discussed by the Standing Committee though no conclusions were reached. Among the possibilities are electronic resources in developing countries; significant developments since the Nairobi Conference; libraries in South Africa since apartheid; and the balance between print and electronic resources in developing countries. Interest was expressed in a possible pre-conference for Durban, perhaps held in cooperation with IFLA’s Africa Section.

11. Section’s Activities

11.1 Projects-Acquisition Bibliography

The decision was made at the Bologna Mid-Term meetings of the Standing Committee to discontinue production and sponsorship of the *Acquisition and Collection Development Bibliography*.

11.2 Projects-*Handbook of the International Exchange of Publications*

Pentti noted that the editorial and writing work on the *Handbook* is complete and that the manuscript has been forwarded to IFLA Publications. Questions were raised as to the possibility of adding or review material for the *Handbook*. Pentti was to report back at the second meeting of the Standing Committee.

11.3 Section Brochure

The plan is to complete revision of the Section’s brochure early in calendar year 2006 upon completion of the Section’s *Strategic Plan*. A draft will be circulated for review by the Standing Committee. Once the final text is approved we will seek volunteers to translate the brochure in to the other IFLA languages.

11.4 Gift Instructions

Pentti was to discuss with IFLA HQ as to the possibilities of gaining funding for the funding of a basic brochure on guidelines for gifts in libraries.

11.5a New Projects-International Seminar on Collection Mapping

Pentti reported briefly on the International Seminar on Collection Mapping, to be held in Helsinki 28-29 November 2005. The Acquisition and Collection Development Section is one of the sponsoring agencies. [A report on the Seminar will appear in the Section's *Newsletter* no. 32.]

11.5b New Projects-Electronic Resources Manual

Nadia Zilper presented an outline for a proposed manual, agreed upon at the Bologna meetings, on "Selection, acquisition and management of electronic resources". Detailed discussion of the proposal was postponed until the second meeting of the Standing Committee.

11.6 Publications

Lynn Sipe commented briefly on the last two *Newsletters* of the Section and the continuing need for more contributions from either members of the Standing Committee or from members of the Section. A sufficiently varied mix of information is a constant challenge in producing the *Newsletter*.

The establishment and function of the Standing Committee's electronic discussion list, *acquis-l*, was noted as was the relative paucity of traffic on the list, except for messages from the Officers of the Section to members of the Standing Committee.

12. Section Review

Pentti provided background information on IFLA's review of each of the Sections within the organization. The review questionnaire was due to be returned to IFLA HQ by 15 November 2005.

13. Other Business

A question was raised as to whether or not the Section would continue the policy, initiated with the Bologna meetings, of holding a Mid-Term meeting in 2006. The possibility of a Mid-Term meeting to be held in Paris was discussed, with possible dates in either February or March 2006. The matter was to be pursued after the Conference with confirmation of the dates to be disseminated on *acquis-l*.

The meeting was adjourned at 1:00 p.m.

IFLA Acquisition and Collection Development Section-Standing Committee 2;
Friday, 19th August, 11:00-13:50

14. Attendance and general introductions

Standing Committee members attending were:

Nancy Davenport, Corrado Di Tillio, Ole G. Evensen, Christine Girard, Klaus Kempf, Sook Hyeun Lee, Natalia Litvinova, Susan Nutter, Catherine Omont, Pascal Sanz, Lynn Sipe, Sun Tan, Pentti Vattulainen, Nadia Zilper

Standing Committee members not attending were: (*= prior notice given)

Tatiana Afanasieva, John Byford*, Pilar Dominguez Sánchez, Doina Farkas*, Christina Friström*, Rosa Garcia Blanco*, Jeffrey Gardner, Rolf Griebel, Anna Popova*, Liv Rustviken, Irina Skorikova

Observers attending were:

Kanwal Ameen (Pakistan), Tord Høivik (Norway), Bernard Riley (U.S.), Zhixong Zhang (China)

The Standing Committee welcomed the appointment of Ms. Kazumi Uchiumi, from Japan, as a new Corresponding Member of the Standing Committee.

15. Reports / Announcements

Lynn Sipe reported on highlights of the Information Coordinators meeting which had been held on Wednesday, 17th August. The key development here was the request that each Section recommend a single paper from its Open Program for possible publication in *IFLA Journal*. It is important to do this within two weeks of the Conference. It was also acknowledged that IFLANet is technically limited in its ability to receive large e-mail attachments. [This consequently applies to *acquis-l* as well.]

Lynn Sipe also reported on the Officers' Training session earlier in the week. Here it was announced that IFLA's Membership Development Committee is developing a "Section Recruitment Toolkit". The Toolkit will be generic but will be adaptable to the needs of the different Sections. Its focus will be on recruiting new members from institutions and library associations. There was also an update on IFLA's publications program. The Publications Committee is considering a major redesign of and changes in *IFLA Journal* beginning in 2007.

16. Conference Review

The Standing Committee was asked by the Chair for their reactions to the Oslo Conference. There was a mix of positive and negative feedback. Nancy Davenport was very impressed with the work of the Copyright and Intellectual Property Section. High marks were given all around to the Section's Open Program, which was viewed as quite successful. Approximately 185 people attended it. Hildegard Schäffler's paper was voted, after a close election including a run-off ballot, as the Section's recommendation as best paper. Once again the Section's Sunday night dinner was seen as a very worthwhile event. The Section representatives even had some questions to respond to in the IFLA Booth.

Disappointment was expressed with the Council II meeting which was viewed as being conducted in an undemocratic manner. The multiple, not totally convenient venues, for the Conference were seen as a problem as was the fact that a public transport pass was not provided to all Conference registrants. The much heralded Opening of the National Library event was viewed as a distinct non-event.

17. Remaining Business from the First Meeting

17a. Strategic Plan

The Standing Committee concluded its discussion on revising and updating 2004-2005's *Strategic Plan* for 2006-2007.

Goal 4, Action 1: Deleted

Goal 4, Action 2: Becomes Action 1 and was re-worded to emphasize using the outcomes of the Seoul conference as a possible model for future cooperation [with the Serials and Other Continuing Resources Section].

Goal 5, Action 1: Retain

Goal 5, Action 2: Retain, with revised language reflecting inclusion of material from the 2006=2007 *Strategic Plan*.

Goal 5, Action 3: Retain, substituting "Pursue" for "Consider"

Goal 5, Action 4: Retain, changing wording to "Disseminate significant" at the beginning of the phrase.

Goal 5, Action 5: Changed to "consider extending access to *acquis-l*" to non-members of the Section's Standing Committee.

Goal 6: Deleted

Goal 7: Deleted

It was agreed that the Secretary would incorporate all of the changes agreed to at the Oslo Conference in to a finalized version of the *Strategic Plan for 2006-2007* after the Conference and forward to the membership of the Standing Committee on *acquis-l*.

17b. Mid-Term Meeting

The value of a Mid-Term Meeting to further the work of the Standing Committee was acknowledged. A preference was expressed by a majority of the members for a meeting in mid-March 2006 in Paris. If it were to be held at that time it could be in conjunction with the annual Salon de Livres (book fair). The meeting would likely be held all day on

a Friday and on Saturday morning. Pascal Sanz agreed to check dates and to make arrangements for meeting space at the Bibliotheque National. Further information was to be forthcoming after the Conference.

17c. Seoul Conference

The Planning Committee for the satellite meeting prior to the Seoul Conference had met and selected the dates of 16-17 August for the meeting, to be held in Taejon, 1 hour by high speed train from Seoul. The likely venue was the Hanbat Public Library.

The Planning Committee for the joint Open Program in Seoul co-sponsored with the Serials and Other Continuing Resources Section has also met. The theme for the program is "Evolving business models for hybrid collections". A call for papers was to go out in October, with abstracts to be received by the end of January 2006. A minimum of seven papers will be selected for inclusion on the program. Klaus Kempf volunteered to join the Planning Committee for the joint Open Program.

17d. Durban Conference

The Document Delivery Section has proposed co-sponsoring with Acquisition and Collection Development Section another satellite meeting in Durban, possibly similar to the satellite meeting in Seoul, depending on the success of that endeavor. The emphasis in satellite meetings should be highly practical, pursuing more of a workshop than a theoretical approach.

The Standing Committee discussed several initial ideas for the Durban Open Program. Among them were developments that libraries from the South might wish to learn from libraries in the North; public libraries and their roles in economic and political development; public libraries and their cooperation with other types of libraries; and the possible asymmetry between libraries in South Africa and the rest of the continent.

17e. Section Brochure

See **11.3** of these Minutes. Catherine Omont volunteered to translate the brochure in to French once it has been revised.

17f. Gift Instructions

See **11.4** of these Minutes. Kay Cassell from the New York Public Library, who presented a paper at the Berlin Conference on the topic, has agreed to work on the gifts brochure.

17g. Electronic Resources Manual

See **11.5b** of these Minutes. The Standing Committee devoted a considerable amount of time to the discussion of Nadia Zilper's draft outline of contents for the proposed

electronic resources manual. There was general agreement on the need for and value of such a publication and the group agreed to take it on as a priority project. In considering whether the product should be seen as guidelines or a manual the decision was to go for the more comprehensive approach of a manual. Various members of the Standing Committee volunteered to draft specific chapters of the manual:

Ole G. Evensen-----	License agreements
Nadia Zilper-----	Selection
Natalia Litvinova-----	Usage & other statistics
Nancy Davenport-----	Preservation & archiving
Susan Nutter-----	Budget control
Corrado di Tillio-----	Training & instruction
Lynn Sipe-----	Definitions
	Delivery
	Management

An initial deadline of 15 February 2006 was established for the first drafts of each of the chapters. Discussion of the manual, including the draft chapters, will be a major item of business at the Mid-Term meeting in Paris in March. If sufficient progress is made by the Seoul Conference there is perhaps the possibility of a hearing on the draft text to receive comments and feedback.

18. Recognition of Members Retiring from the Standing Committee

The Chair presented Certificates of Appreciation from IFLA to those members of the Standing Committee whose service was ending after two terms of service: Christine Friström, Liv Rustviken, Rolf Griebel and Tatania Afanasieva. Verbal recognition was given to those members stepping down after one term: John Byford, Christine Girard, Susan K. Nutter, and Irina Skorikova.

19. Any Other Business

See 11.2 of these Minutes. Pentti had checked since the first meeting of the Standing Committee in Oslo with IFLA Publications and verified that the manuscript for the *Handbook of the International Exchange of Publications* was indeed in the publication processing stream and that it would not be possible to make any additional changes or additions to the publication.

The meeting was adjourned at 13:30.

Respectfully submitted by Lynn Sipe, Secretary & Information Coordinator