



## **Acquisitions and Collection Development Section**

### **Standing Committee meetings held at the World Library and Information Congress: 70<sup>th</sup> IFLA General Conference and Council in Buenos Aires, Argentina August 2004**

#### **Minutes**

##### **1<sup>st</sup> Meeting:**

The Standing Committee met twice during the Annual IFLA Conference in Buenos Aires. The first meeting was held on Sunday, 22<sup>nd</sup> August from 11:30-14:20 and the second on Saturday, 28<sup>th</sup> August from 11:30-14:20. These minutes cover both meetings.

#### **IFLA Acquisition and Collection Development Section-Standing Committee 1; Sunday, 22<sup>nd</sup> August, 11:30-14:20**

##### **1. Attendance and general introductions**

Standing Committee members attending were:

Tatiana Afanasieva, Nancy Davenport, Corrado Di Tillio, Christina Fristróm, Rosa Garcia Blanco, Sook Hyuen Lee, Alexei Romanov, Liv Rustiviken, Lynn Sipe, Pentti Vattulainen, Nadia Zilper

Standing Committee members not attending were: \*= prior notice given

Trix Bakker\*, John Byford\*, Pilar Dominguez Sánchez, Jacqueline Dubois, Doina Farkas\*, Jeffrey Gardner, Christine Girard, Rolf Griebel, Klaus Kempf, Susan Nutter, Anna Popova\*, Pascal Sanz\*, Irina Skorikova

Observers attending were:

Dorothy Achmeig, Kenya; James Bolt, USA; Alejandro T. Chavez Flores, Argentina; David Dorman, USA; Pamela Howard-Reguindin, USA; Carmen Verônica Mendes Abdala, Brazil; Ruth Florence Okuthne, Kenya; Diana Sayej-Naser, Palestine; Hildegard Schaeffler, Germany; Rosane Taruhn, Brazil

#### 1.1 Permission of Observers to attend

Permission for Observers to attend the meeting of the Standing Committee was unanimously granted. Observers were welcomed by Pentti Vattulainen, Chair of the Committee and were encouraged to participate in the discussions.

## 2. Adoption of the Agenda

The Agenda was approved as proposed.

## 3. Approval of minutes from Standing Committee meetings in Berlin.

The minutes of the Berlin meetings were approved as written.

## 4. Acquisitions and Collection Development Section's events at the Buenos Aires Conference.

#### 4.1 Open Programme

Pentti Vattulainen noted, in reporting on plans for the Section's Open Programme, that this was the first IFLA Conference with only one time slot of two-hour's length being allocated to each Section for programming. No time was made available on the schedule for the usual workshop in addition to a programme session.

In light of the fact that the over-all theme of the Buenos Aires Conference is "*Libraries-Tools for Education and Development*" and that the IFLA President's focus is on lifelong literacy the Section's programme was designed to bring together these emphases in a South American context. Three speakers, from Argentina, Brazil and Colombia are to address aspects of "*Collections for Literacy and Development-Focus on Latin America*" during the Sections' programme on Tuesday, 24<sup>th</sup> August from 10:45-12:15.

Rosane Taruhn and Carmen Verônica Mendes Abdala (both Brazil) are scheduled to speak on "Cooperative Collection Development in the Latin American and Caribbean Virtual Health Library". Irene Munster (USA) is scheduled to address "La brecha informativa en Latinoamérica: un caso de estudio-The educational divide in Latin America: a case study". The third presentation, by Gloria Inés Polomino (Colombia) focuses on "Colecciones patriomales: instrumentos para la educación y el desarrollo".

Simultaneous translation is scheduled to be available for the session. Since the conference organizers have requested that as many papers as possible be available in Spanish considerable effort has gone in to obtaining appropriate translations. Translation in to Spanish for one of the papers was provided by Rosa Garcia Blanco, a member of the Standing Committee; a second paper was translated in to Spanish by Barbara Robinson (University of Southern California); and the third paper was translated in to English by the author, Irene Munster. Assistance was provided by the Université de Montreal for translation of all three papers in to French.

It was noted that the original location in the IFLA Programme booklet at the Sheraton has been changed to the Buen Ayre room of the Hilton.

#### 4.2 IFLA Booth

The Chair requested volunteers to represent the Section in the IFLA Booth in the exhibits area from 9:00-10:00 a.m. on Thursday, 26<sup>th</sup> August. Corrado Di Tillio and Lynn Sipe agreed to accept this responsibility.

### 5. Reports

#### 5.1 Report from the Coordinating Board of the Division of Collections and Services (Division V)

Lynn Sipe provided the report from the meeting of the Coordinating Board of the Division of Collections and Services which had been held the previous afternoon, with the following highlights:

This IFLA is bringing an innovation, with the sale of raffle tickets for prizes brought by members from around the world. Proceeds from the raffle are to benefit IFLA's travel grant fund. Each Section's Officers have been asked to sell as many raffle tickets as possible, with the monetary receipts due at the IFLA conference offices by 16:00 on Tuesday afternoon.

The theme of the Seoul 2006 Conference was announced as "*Libraries-Dynamic Engines for the Knowledge and Information Society*".

IFLA Sections are encouraged to promote membership in IFLA as revenue from memberships is down.

Two or more representative from each Division are asked to attend the President's brainstorming meeting on Thursday from 12:30-13:45.

Seventeen satellite meetings are scheduled for next year's IFLA Conference in Oslo. It is unlikely that so many will be approved in the future. Each Division's Coordinating Board must recommend approval of any proposed satellite meeting to the Program Committee. There must be at least eighteen months lead time in approving a satellite

meeting, which must also have been included in a Section's Strategic Plan in advance of the request for approval.

The latest version of the *Officers Handbook* is now online on IFLANet. This version will be considered the official version. There will be a mechanism in place to notify officers of changes to the *Handbook*.

A proposal has been made to the Governing Board on the election of Chairs of each Division's Coordinating Board, which will be reviewed at the Governing Board's December meeting.

As of August 5 there were 2,780 delegates registered for the Buenos Aires Conference, from 122 countries. This was a higher number than anticipated based on pre-registration figures. Of this number, Argentina had the most registrants with 582 and the USA was second with 404.

IFLA is in the process of reviewing all sectional web pages. The Strategic Plan of each Section is mounted on the IFLA web site.

A special brochure on all IFLA Divisions and Sections, including mission statements, has been issued. There was discussion on the utility of current communication methods about IFLA, including use of the IFLA booth in the exhibits area—is it worth it for the amount of time required to staff it, etc.?

Given the tight scheduling in force at this IFLA it is imperative that speakers be required to adhere to strict time limits. The importance of reporting attendance at the Open Programme sessions was noted and it should be recorded in each Section's minutes.

Standing Committee members are encouraged to fill-out the conference evaluation form contained in their conference bag.

IFLA has initiated a process of review of each of the Sections over the next 2-3 years. Criteria used in the review process were distributed at the meeting. Nothing has been decided on outcomes of the review process.

Strategic plans for 2006-2007 will be a major focus at the Oslo Conference as these will be due at IFLA HQ by October 2005, though a formal announcement of requirements and the timeline has not yet been announced.

The second meeting of the Coordinating Board (Division V) is scheduled to be held Saturday, 28<sup>th</sup> August.

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In response to a question on elections to the Standing Committee, the Chair noted that institutions or organizations nominate members to the Standing Committees. He noted that detailed information is available in the *Officers Handbook*, available on IFLANet.

## 5.2 Other Reports

Nancy Davenport reminded the members and observers present of the pending announcement of the Gates Foundation Award, to be made at a special program on Tuesday afternoon.

## 6. Activities of the Standing Committee

[Discussion of Agenda items under this heading took place with some variance from the order stated in the printed Agenda. These minutes reflect the actual order of discussion but utilize the original Agenda numbers, which are thus not entirely sequential in this account.]

### 6.1 Collection Policy Guidelines

There was brief discussion about the Collection Policy Guidelines but no action was taken. It was noted that they were last reviewed a few years ago and now are available in three languages. In addition, a Russian language translation of the Conspectus is now available on the Section's web pages.

### 6.2 Newsletter

Various concerns about the Section's *Newsletter* were discussed. The Chair noted that the *Newsletter* is produced with no administrative funding from IFLA HQ and, up until now, has been produced and printed in a very low budget manner. Lynn Sipe made a plea for contributions of subject matter for the *Newsletter* from Member of the Standing Committee and the Section. Possible future topics could possibly include acquisition methods in various libraries and an evaluation of each annual conference. The Standing Committee may wish to consider using a questionnaire, distributed on ACQUIS-L, to garner ideas for additional *Newsletter* content.

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The *Newsletter* discussion led to general discussion about the lack of sufficient time in the scheduled Standing Committee meetings to address the significant issues of publications, planning and programming for the Section. It was agreed that interested members of the Standing Committee would constitute a Working Group, which would meet later in the week on Wednesday, prior to the second Standing Committee meeting to focus on some of these issues.

The possibility of holding an additional meeting of the Standing Committee, between the Buenos Aires and Oslo Conferences was broached by the Chair. This practice of inter-Conference Standing Committee meetings is followed by some other Section Standing Committees. After discussion it was agreed that the Chair would pursue the possibility of holding an additional meeting of the Standing Committee, most likely in February, at a

location in Europe. The exact dates, time and place are to be determined. Those members of the Standing Committee who are able to attend are encouraged to do so.

### 6.3 Acquisitions Bibliography

The Committee continued the discussion held in previous meetings about the future of the *Acquisitions Bibliography*. Various issues were raised about software that might be used to make the bibliography more useful, about where it might be hosted and who might do the editing of it. Questions about standards of what should be included, including only representative best works, were raised. The issue of perhaps publishing books reviews in the *Newsletter* was noted. In sum, there was a very useful discussion but no resolution was reached on if or how to proceed with the bibliography. Accordingly, the Officers were authorized to review the matter and to present a proposal at the Oslo Conference about whether or not to continue the bibliography, and if the recommendation is to continue it, how to do so.

### 6.4 Handbook for the International Exchange of Publications

Pentti Vattulainen provided an update on the status of the Handbook for the *International Exchange of Publications*, the last edition of which appeared in 1976. A revision of this work has been underway since 2000. IFLA has provided some limited funding to assist with the project. The revised publication is almost ready to be sent to the publisher, K.G. Saur. Pentti has a meeting scheduled during the Buenos Aires Conference with the IFLA Publications Committee to discuss the *Handbook*.

### 6.5 Section Brochure

The Chair noted that while a revised text for the Section's brochure has been prepared there are some minor errors in the text that require correction. In light of this fact it Pentti proposed that the new brochure, with corrections and including highlights of the Section's revised Strategic Plan, be issued after the Oslo Conference.

### 6.6 Repository Library Conference 13-16.5.2004

The 2<sup>nd</sup> International Conference on Repository Libraries: *Preserving and Maintaining Availability of Print Material, the Role of Repository Libraries*, was co-sponsored by the Section and was held in Kuopio, Finland. The conference was very successful. A detailed account of the conference was provided in the Section's *Newsletter* (no. 28) by Corrado Di Tillio and is also available on the conference's website. The published proceedings of the conference will appear in the journal *Library Management* and a link to the proceedings will be provided from the Section's web pages.

## 7. **Strategic Plan/Action Plan 2004-2005, follow-up with New Projects**

There was some general discussion of this subject with agreement to refer the matter to the newly established Working Group for discussion at their meeting later in the week.

## **8. Future Conference Topics**

### **8.1 Oslo IFLA 2005, Theme: Libraries-a Voyage for Discovery**

A variety of possible topics for the Open Programme at the Oslo Conference were suggested in a preliminary discussion. Among them were: electronic exchanges of legal deposit; collection development in national libraries (under an umbrella topic of acquiring materials for national libraries—Pentti was to talk to the National Libraries Section as to any possible interest in co-sponsorship of such a programme); how to collect electronic resources—who is responsible for what?, who instructs users?; licensing and developing countries.

Liv Rustviken announced that the IFLA Conference would coincide with the grand opening of the new Norwegian National Library on 16 August 2005.

### **8.2 Seoul 2006, Theme: Libraries: Dynamic Engines for the Knowledge and Information Society**

As with the Oslo Conference a variety of possible topics for the Open Programme were suggested in a preliminary discussion. Among them were: a focus on end users, especially from an Asian perspective; the importance of library cooperation; what value libraries add to information management compared to search engines such as Google; the importance of libraries in a democracy.

## **9. Any Other Business—Standing Committee Dinner**

It was agreed that those able to attend the Standing Committee dinner would meet at 18:00 on Monday evening near the entrance of the Hilton Hotel.

## **2<sup>nd</sup> Standing Committee Meeting Acquisition and Collection Development Section Saturday, 28<sup>th</sup> August, 11:30-14:20**

### **11. Attendance and general introductions**

Standing Committee members attending were:

Tatiana Afanasieva, Nancy Davenport, Corrado Di Tillio, Christina Fristróm, Rosa Garcia Blanco, Klaus Kempf, Alexei Romanov, Liv Rustviken, Lynn Sipe, Pentti Vattulainen, Nadia Zilper

Standing Committee members not attending were: \*= prior notice given

Trix Bakker\*, John Byford\*, Pilar Dominguez Sánchez, Jacqueline Dubois, Doina Farkas\*, Jeffrey Gardner, Christine Girard, Rolf Griebel, Klaus Kempf, Sook Hyuen Lee\*, Susan Nutter, Anna Popova\*, Pascal Sanz\*, Irina Skorikova

There were no observers present at this meeting.

Klaus Kempf, who was ill at the time of the first Standing Committee meeting, introduced himself. Nancy Davenport reported that she had left the Library of Congress for the Council on Library and Information Resources and had a new e-mail address ([ndavenport@clir.org](mailto:ndavenport@clir.org))

## **12. Adoption of the Agenda**

The Agenda was approved as proposed.

## **13. Reports / Announcements**

Pentti Vattulainen reported that IFLA HQ had indicated that PRAC (Publishers Relations Advisory Committee) was still a functioning committee. [In recent meetings the Standing Committee has received a report from PRAC, as its activities are of interest to the Standing Committee.] IFLA HQ has stated that the Standing Committee needs to express its interest in PRAC's activities and Pentti has sent a note to HQ expressing that interest. The outcome of the matter is unclear.

Klaus Kempf expressed his concern that 'classical' acquisition and collection development topics are being discussed in other Sections as well as in the Acquisition and Collection Development Section.

Lynn Sipe reported on highlights of the Information Coordinators meeting which had been held on Wednesday, 25<sup>th</sup> August. IFLA has added a new staff member to work with IFLA's website. Templates will be created for the Sections to use and the possibility of adding blog functionality to the website is being investigated. There is a request that each Section recommend to the editor of *IFLA Journal* one paper from its Open Programme to be published in the journal in the near future. Section newsletter editors are asked not to use seasons (summer, winter, etc.) to indicate the dates of their newsletters but instead to use the month. Seasons are relative, depending on one's hemisphere.

Criticism was raised by a Standing Committee member of IFLA's mandatory apparent recurring requirement that a regional or national focus be adopted for programming at each conference as opposed to having the opportunity to examine topics of immediate interest or to pursue fresh new ideas. Pentti said that he would bring the question to the attention of the Section V Governing Board at their meeting later that afternoon.



Lynn Sipe noted that the Officers' Training session earlier in the week had provided an overview of how the election process in IFLA is structured and a review of who is rotating off of various committees.

Corrado Di Tillio reported on the IFLA President's brainstorming session on Thursday. The President has chosen a theme focusing on cooperation with libraries and museums.

#### **14. Current Projects- Update on Buenos Aires Meetings**

Pentti Vattulainen reported on his discussions with Sjoerd Koopman from IFLA and Edward Swanson, Chair of Division V, on plans for publication of the *Handbook for the International Exchange of Publications* [see also 6.12 in these Minutes]. The question was if the volume should be published by K.G. Saur in the IFLA Publication Series, in which case it would not appear before 2006. Alternatively, it could instead be published by IFLA as an IFLA monograph. Pentti briefly described the recent history of the *Handbook*. There is a possibility of a version of the *Handbook* being placed on the Web.

#### **15. Strategic Plans- Review and Updates**

The joint meeting of the Programming and Publications Working Group on Wednesday had reviewed progress on the Strategic Plan. It was subsequently agreed that further attention to the Strategic Plan would be given at the between conferences meeting of the Standing Committee, tentatively scheduled for February 2005 (see below). [The Section's Strategic Plan for 2004-2005 is printed in the *Newsletter* no. 28]

#### **16. Future Projects**

There was agreement to attempt to schedule an additional business meeting of the Standing Committee between the annual IFLA Conferences, possibly in February 2005. The location was not determined at the Buenos Aires meeting, though Italy was mentioned as a distinct possibility. In addition to working on the Section's Strategic Plan for 2006-2007 and on the programme for the Oslo Conference it was suggested that there be a special presentation on acquisition and collection development issues in Italian libraries, presented by Italian colleagues, if the meeting is held in Italy.

As to other future projects one suggestion was that we focus on existing projects. One of these is improvement of the Section's web pages, an on-going effort. Another was preparation of a set of guidelines for acquisition of electronic resources. Nadia Zilper volunteered to provide a draft outline of contents for such guidelines at either the February meeting or at the Oslo Conference. Another issue raised was the possibility of pursuing joint funding with IFLA Section VIII (Public Libraries) on preparing a similar set of guidelines for gifts.

#### **17. 71<sup>st</sup> IFLA in Oslo, Norway, 11-18.8.2005**

One possible theme for Oslo, initially raised in the joint meeting of the Programming and Publications Working Group earlier in the week, was around the notion of different

approaches to collections for end-users. Under this umbrella heading possible topics were identified as: electronic deposit and national library and then possible separate presentations focusing on academic or multi-type libraries, public libraries, and special libraries. Nancy Davenport volunteered to introduce the program with an eye toward providing some common threads among the various papers.

Liv Rustiviken offered to forward a list of recommended hotels for Oslo and also to provide suggestions for a location for the Standing Committee dinner.

Christine Friström, Nadia Zilper, and Nancy Davenport offered to pay for dinner guests at the Standing Committee dinner out of their libraries' budgets.

## **18. 72<sup>nd</sup> IFLA in Seoul, South Korea, 2006**

Edward Swanson was present, as Chair of the Continuing Resources (formerly Serials) Section to confirm their interest in present a joint programme with the Acquisition & Collection Development Section in Seoul on the topic of acquisition and selection of electronic resources. A joint programme would bring a four-hour time slot rather than the standard two hour slot for a regular open programme.

## **19. Financial Report**

Pentti Vattulainen, as Treasurer, presented the Financial Report. The section has available Euros 1,068.81 in administrative money. These funds can be used to mailing and printing expenses of the Newsletter and a new Section brochure. In addition, Euros 4,000 have been provided the production of the *Handbook for the International Exchange of Publications*. Since it is unlikely that all of this money will be required for that project any unspent balance will have to be returned to IFLA HQ. A full version of the Financial Report will appear in the next edition of the Newsletter.

## **20. Budget**

Pentti noted that project money can be requested from IFLA for any fixed-term project that the Section might be interested in pursuing.

## **21. Conference Evaluation-Positive and Negative Aspects**

Concerns were raised by Standing Committee members about logistical issues with the conference which perhaps had not been adequately anticipated by the National Organizing Committee. Lines were too long for registration, the two hotels were rather far apart, bus transportation to the all conference party was definitely a problem as was adequate seating at the event itself.

It was noted that the Section was very fortunate in having simultaneous translation available for its Open Programme, with translations available in English and French in addition to the spoken Spanish of the presenters.

## **22. Acquisition and Collection Development Events at the Buenos Aires Conference Feedback**

Virtually no traffic was reported during the time that the IFLA Booth in the Exhibits area was staffed. Six members of the Standing Committee were able to attend the Standing Committee dinner, which was held at a restaurant in Puerto Madero, not far from the Hilton Hotel.

## **23. Any Other Business**

There was no other business presented before the Standing Committee. Nadia Zilper expressed her thanks and appreciation to the Chair for his efforts in organizing the Section's work in Buenos Aires and in chairing the Standing Committee meetings.

## **24. Adjourn**

The meeting was adjourned at 14:20.