



Bibliography Section Meeting
Durban, South Africa
August 18, 2007 Session

Minutes

<http://www.ifla.org/VII/s12/index.htm>

Attendees:

Members—Aurika Gergeleziu, Tuula Haapamaki Agneta Holmenmark, Machiko Nakai (for Yukio Yokoyama), Unni Knutsen, Christian Lupovici, Federica Paradisi, Glenn Patton, Alexandra Teplitskaya, Claudia Werner, Beacher Wiggins, and Neil Wilson

Observers—Julianne Beall, Lamine Camara, Anders Cato, Tertu Katondoka, Patrice Landry, Dorothy McGarry, and Sirje Nilbe

Notes prepared by the secretary, **Beacher Wiggins**

Agenda

1. Welcome & introductions
2. Adoption of agenda
3. Division IV, Bibliographic Control, Coordinating Board report
4. Election of new Section chair & secretary
5. Section financial report
6. Section Durban programme
7. Working Group on National Bibliographies in the Digital Era report
8. Section *Newsletter*
9. Other business

1. Welcome & introductions. The chair, **Unni Knutsen**, opened the meeting with welcome and introductions.

2. Adoption of agenda. The agenda was adopted without changes.

3. Division IV, Bibliographic Control, Coordinating Board, and Professional report. Unni could not attend the Division IV meeting on the previous day, August 17. **Beacher** reported on information from the Division IV meeting.

IFLA Headquarters issued a memorandum, dated 17 August 2007 that addressed various administrative and logistical matters to be observed during the Durban WLIC.

Other matters from the August 17 meeting:

- On behalf of IFLA, **Beacher** presented a certificate of appreciation to **Unni** for two terms of service (eight years) on the Bibliography Section Standing Committee.
- Sections were reminded to alert IFLA Headquarters if a current member of its standing committee dies. IFLA acknowledges these deaths on IFLANet.
- IFLA is urging sections to focus on membership and how to get additional members.
- IFLA is exploring establishing an advocacy group.
- IFLA has reached an agreement that limits its liability for its WLICs, if a WLIC fails to break even or earn a profit.
- IFLA will be notifying holders of unused vouchers that these vouchers will now have an expiration date. By setting a limit on the outstanding vouchers will free up 150,000 to 200,000 Euros for IFLA.
- The Secretary-General position will soon be posted. It is expected to be filled by September 2008.
- 710,000 Euros were raised for the Durban WLIC. These funds will be used for such conveniences as buses for transporting attendees.
- The new Division IV brochure has been issued. The Section will use these for various promotional and related needs.
- Quebec WLIC. IFLA has arranged with Star Alliance for attendees for the Quebec Congress to purchase reduced tickets for flights to Quebec. Attendees are advised to seek hotel reservations early because Quebec will be celebrating its 400th anniversary in 2008. There may be competition for rooms.
- The Governing Board has adopted an open meeting policy, which means that closed meetings will only be allowed in limited situations, such as personnel issues are being discussed. The policy will be posted on IFLANet.
- IFLA has expanded the number of its language centers. Among them is a French Language Centre established in the University Library, Dakar, Senegal.
- Functional Requirements for Authority Data. The FRAD Group chair, **Glenn Patton**, reported that there was a large volume (some 130 pages) of comments resulting from the recent worldwide review of the FRAD draft document. Some of the comments were major. By the end of the Durban Congress, the group will have a sense of how it will process the comments.

4. Election of new chair and secretary. **Beacher** was elected chair for the next two years; **Christian Lupovici** was elected secretary.

5. Section Financial report. The Section has not used any of the 610 Euros it has been granted for administrative expenses. It has used 1132 of the 2,000 Euros it was granted to help subsidize travel to the special meetings of the Working Group on National Bibliographies in the Digital Era. 868 Euros remain that may be used by the end of 2007.

6. Joint Bibliography, Classification & Indexing, and National Libraries programme. **Maja Zumer** described plans for the joint programme, scheduled for Monday, August 20. Questions were posed concerning translations: Should papers be translated after the programme and mounted on the IFLA website? (Yes) How should translations into the various IFLA official languages be handled? **Beacher** will pose this last question to the Coordinating Board.

6a. Section programme. **Unni** described the Section's programme, scheduled for Wednesday, August 22.

7. Working Group on National Bibliographies in the Digital Era. **Maja** gave an update on the activities of the Working Group. To give better focus to the purpose of the Working Group, she announced that from this point on, the name of the Working Group is Working Group on National Bibliographies in the Digital Era. The name now reflects the group's aim to 1) address inclusion of digital resources in national bibliographies; 2) address electronic national bibliographies; and 3) address general principles in creating national bibliographies. She proposed that the Section request funds for a special meeting of the Working Group between now and the Quebec WLIC.

Maja stated that the Working Group would be meeting in Durban to prepare for the final round of review and planning for the *Guidelines* prior to producing a version for worldwide review. Prior to the worldwide review, the draft *Guidelines* will be sent to Standing Committee members for their review and comment. They will have a tight deadline for review.

Action: **Maja** will prepare a form to request 2000 Euros for support for travel of Working Group members to attend a special meeting of the Working Group in 2008.

Section Newsletter. **Claudia Werner**, *Newsletter* editor, discussed the status of the next issue of the *Newsletter*. The aim is to have an issue ready for October. The issue will contain some or all of the following:

- a word from **Beacher**, as the new chair
- a version of the minutes of the Working Group's Paris meeting
- a summary of the Sidebe paper on African national bibliographies
- results of the survey that Unni conducted of African national bibliographic agencies
- a condensed version of the Howard-Reguindin paper

Action: **Beacher** to send to Claudia a summary of the Sidebe paper; a version of the Working Group's Paris meeting; and introductory remarks as the new Section chair. **Unni** to send to Claudia a version of the results of the survey of African national bibliographic agencies. **Beacher** to ask Howard-Reguindin to prepare a condensed version of her paper. **All members** are encouraged to send a picture of their national library or national bibliographic agency for inclusion in this or a later issue.

An end of year issue will focus on the draft *Guidelines*. For the spring issue, all members are to consider contributions to be included.

9. Other business. There was no other business.

August 24, 2007 Session

Attendees:

Members—Aurika Gergeleziu, Tuula Haapamaki, Carsten H. Andersen, Machiko Nakai (for Yukio Yokoyama), Christian Lupovici, Federica Paradisi, Glenn Patton, Alexandra Teplitskaya, Claudia Werner, Beacher Wiggins, Neil Wilson and Maja Zumer.

Observers—Judy Kuhagen (past chair of the Cataloguing section), Unni Knutsen (past chair of the Bibliography section) and SidibeAmadou Bekaye.

Notes prepared by the secretary, **Christian Lupovici**

Agenda

10. Welcome & introductions
11. Adoption of agenda
12. Division IV election of new officers
13. IFLA professional structure review committee
14. Durban WLIS assessment
15. Nomination of papers for publication
16. Working group on National Bibliographies in the Digital Era
17. WLIC 2008 in Quebec
18. WLIC 2009 in Milan
19. Communication
20. Other business

1. Welcome & introductions.

The chair, **Beacher Wiggins**, opened the meeting with welcoming the participants and introducing the observers.

2. Adoption of agenda.

The agenda was adopted without changes.

3. Division IV, Bibliographic Control: election of new officers

Beacher reported on information the election of the new officers for Division IV:

- **Patrice Landry** was elected as chair of the Division;
- **Anders Cato** was elected as secretary of the Division.

4. IFLA professional structure review committee

Beacher reported the project of a new professional organization structure:

- There should be only 5 Divisions.
- Each Section should have 40 to 50 members as a minimum.

These new dispositions may have major impacts for sections and divisions:

- For the sections they may put some in danger, how Cataloguing and Bibliography sections could keep separate. To answer this question the sections put forward their specificities recognized by their members;
- For Division IV the question is how to maintain the traditional professional matters alive and consistent within the envisaged new structure.

5. Durban WLIS assessment

Everybody agree to acknowledge that this conference was a very good one and attracted many attendees.

Unni reported on the Bibliography Section's programme. It was a good and interesting session. Some of the papers will be proposed for publications. But putting the section's programme on Wednesday, in parallel with CDNL (many of us are from National libraries) prevent some of us to attend the session although there was up to 80 attendees in the room. The Professional Committee recognized the problem and agrees in principle to avoid Wednesday for our programme.

Coming back to the content of the session, we must notice that the audience was very reactive after the presentation given by Amadou Bekaye Sidibe on National bibliography in Africa. It was a demonstration of a strong will to reinforce cooperation effort in the Region. The LoC bureau in Africa gave also an interesting presentation on the work done in bibliography in Africa. It was a very successful session, a real breakthrough.

- The SC agrees that National and Bibliography sections should take some common practical action. The SC asks **Beacher** to contact **Geneviève Clavel** (National Libraries Section) to see what can be done.

Maja reported on the joint Bibliography, Classification & Indexing, and National Libraries programme. The programme prepared by **Maja Zumer**, **Geneviève Clavel** and **Patrice Landry** was a good program. There was only a moment of confusion when Patrice announced the first paper will be presented in French. People had thus to get the headphone equipment for the interpretation outside the room. We feared a loss of attendance, but most of the people came back in the room. There were about 280 attendees for this session.

- Recommendations of the Bibliography Section Standing Committee.

There is a problem of sessions scheduling. There is too much overlapping of session in the same area of interest. For instance, there is overlapping between sessions of the same Division. When scheduling the programme, this must be avoided.

There is a lack of simultaneous interpretation. PB should be more sensitive of this problem.

6. Nomination of papers for publication

The Bibliography Section's priority is:

- 1) Sidibe paper on "African National Bibliographies"
- 2) Pamela Howard-Reguindin paper on "Out of Africa and into international libraries: The role of the LoC Nairobi office in building Africana library collections".

The papers are proposed by order, to:

- 1) ICBC
- 2) IFLA journal
- 3) Section Newsletter

- May a paper be translated and published (after the original) in a Russian journal (a real request)?
For **Maja** this not an issue. Nevertheless we must notify to IFLA and to the author when it is published.

7. Working group on National Bibliographies in the Digital Era

Maja made a point on the last meeting and the remaining work to be done and gave the time frame:

- To review the chapters. The chapter being written in different style, to focus on the content editing first and not much on the style.
- Chapters (at least some of them) should be used as stand alone parts.

Deadlines:

- Final draft to be finished at the end of September;
- October: comments on the content;
- End of October / beginning November: revised chapters will be sent out to SC members and some other qualified persons
- End of November: all comments back to **Maja**;
- We need to have the final version by the end of the year (2007). Then we will have a world wide review (procedure similar to ISO standardization process) up to March;
- April/May the document must be finalized.

The guidelines will be tested all next year to get a feedback on its usability.

We will circulate the minutes of the working group meeting

Carsten H. Andersen asked the working group to test the guidelines this fall in using it. She asked members who are volunteers, to try to identify what need to be recorded in a National Bibliography as far as the Internet is concerned. Claudia Werner and Federica Paradisi are also interested for testing.

Glenn Patton suggested mounting the guidelines on IFLA-Net as a PDF file. It can be done after the second review to encourage the world wide review and the comments. Then it will be submitted to IFLA.

8. WLIC 2008 in Quebec

The conference theme is: "Libraries without borders". It's a broad theme.

For the section, the propositions of themes were:

Proposition from **Maja**: to continue the cooperation with the National Libraries section on:

- Use and usage of National Bibliographies
- Business model of National Bibliography making
- Promotion of National bibliographies

Proposition from Christian: to have a joint session with IT section an National Libraries on:

- What is a National Bibliography in the Web 2.0 environment?

Propositions from **Carsten H. Andersen**: Explore the theme of creation of National bibliographies in collaboration with publishers (use of ONIX? Outsourcing?).

Proposition from **Neil Wilson**: Freely accessible National Bibliographies.

Proposition from **Unni Knutsen**: As all kind of libraries are compiling the bibliography, may be a theme around inter library cooperation which could be entitled “bibliographies without borders”.

About the regional situation on bibliographies, **Glenn** said: “When speaking on National Bibliography in North America, it means US and Canada”.

Unni reminded us that in any case, a call for papers is needed.

About the need for a regional survey on North-America, **Beacher** will explore the idea.

■ Co-chair for the Quebec programme have been nominated:
Carsten H. Andersen (DK) and **Neil Wilson** (UK).

9. WLIC 2009 in Milan

■ Pre-conference in Florence?

It is envisaged to have a joint satellite meeting with Classification & Indexing and National Libraries.

We must be careful because as far as we are informed, 2 different satellite meetings will be competing on the same audience.

Antonia Ida Fontana (National Library of Italy in Florence) offers to host the satellite meeting in Florence. It could be a 2 days seminar.

The National Library in Florence would take over the organization. It is envisaged to ask a foundation to sponsor the meeting.

A scientific committee should be set-up with representatives of the sections involved.

The theme is to be chosen.

The Standing Committee agrees to work on the content of what should be a pre-conference.

The programme could be:

1st day: The tools;

2nd day: National bibliographies and the guidelines

We must have something ready quite soon for a decision by the Sections and the PC, before the CB meeting in March 2008.

We will launch a call for paper after.

■ The Conference in Milan

Many propositions have been made. Therefore some will be retained for next year in Quebec but others will be reserved for the year after in Milan.

10. Communication

■ 2007 annual report

Beacher will prepare it.

■ The Newsletter

Federica proposes some input on the Italian National Bibliography report for the Newsletter. She will provide the information (to **Claudia**) by mid-September.

Claudia will prepare the September issue containing:

- The Survey on National Bibliography in Africa published by Unni Knutsen;
- Sidibe's paper on African National Bibliographies;
- Information on the working group meeting in Paris;
- An article on the Russian Book Chamber;
- The Spanish National Bibliography online;
- An article from Patrice on the Swiss National Bibliography;
- The Nairobi paper from Pam Gattenby

For December we will have a special issue on the guidelines.

Claudia announced that next year, the web site will be transferred in a new environment.

■ The Strategic plan

December 31st is the deadline.

We have included the number of members but the CB is thinking that is not pertinent.

9. Other business

- **Unni** will see Sophie Felfoldi about the transfer to the new secretary of e-mail group, mailing list, Bibmail, open e-mail list. **Christian** will have to look into the list to check standing committee and corresponding members. Th SC mailing list is aside.